

**Alabama Child Death Review System
State Team Conference Call Meeting Minutes
Montgomery, AL
July 18, 2013**

State Team Members Present:

Sue Ash (Proxy-Nancy Buckner)
Aretha Bracy (Proxy-Representative Jim McClendon)
Richard Burleson (Proxy-Dr. Don Williamson)
Revered Joseph Godfrey
Marian Loftin
Kathy Monroe, M.D.
Gina South
Debra Williams, M.D.
Jerry Williams
Ernest Wood, M.D.

Guests/Staff Present:

Folashade Ayanwale
Bob Hinds
Brad Kendricks
Melissa McNeal
Julie Nightengale
Theresa Wilson

Call to Order

On July 18, 2013, at approximately 1:00 PM at the Alabama Department of Public Health Conference Room in Montgomery, the Alabama Child Death Review System (ACDRS) State Team meeting via conference call was called to order by Richard Burleson.

Welcome of Members and Guests

Mr. Burleson welcomed everyone and introductions were made by those in attendance.

Old Business

Approval of Past Minutes

The minutes for the April 18, 2013 and January 17, 2013 meetings could not be approved because a quorum was not present.

State Team Membership Update

Mr. Burleson reported that the Governor had made two private citizens reappointments for Christy Mehaffey and Dr. William King. Current vacancies include a health professional with expertise in child abuse and neglect, and a representative from the Chiefs of Police, Sheriff's and Coroner's Associations.

Operational Update

- Mr. Burleson reported that efforts would be made to reactivate the inactive local review teams with a specific emphasis on those teams that have not used the online reporting system. With these efforts, Mr. Burleson anticipates an increase in the case completion rate.
- Final edits are being made to the Report for Completed 2008-2009 Data. An electronic copy will be sent to team members when complete and a physical copy will be available at the October meeting.
- Budget plans are underway for the next fiscal year and staffing changes are expected. The CDR program expects level funding and a complete report will be made at the October meeting.
- Mr. Burleson presented specific de-identified cases eligible for local review regarding children left in vehicles and died from heat exposure as well as a pickup truck accident transporting nine passengers with several fatalities at the scene.
- Aretha Bracy reported on the Case Status Report and Team Performance for 2008, 2009, 2010, and 2011. The case completion rate for 2008 is 87%, 2009 is 78%, 2010 is 54%, and 2011 is 10%.
- Mr. Burleson reported that local review coordinators will be invited to the October meeting to present on the structure and review process of their team and prevention recommendations.

Next Meeting

The next and final meeting for the year is October 17, 2013, at 1:00 PM at the usual meeting facility, AIDT.

Open Discussion

There were no topics presented for open discussion.

Adjourn

There being no further items on the agenda and no further discussion requested, without objection, the meeting was adjourned.