

**Alabama Child Death Review System  
State Team Meeting Minutes  
January 19, 2012**

**State Team Members Present:**

Scott Belton  
Dr. Stephen Boudreau (Proxy-Michael Sparks)  
Corporal Marc Boyd (Proxy-Colonel Hugh McCall)  
Dr. Robert Brissie  
Richard Burleson (Proxy-Dr. Don Williamson)  
Chad Harless  
Sheriff Herbie Johnson  
Dr. William D. King  
Steve Lafreniere (Proxy-Commissioner Zelia Baugh)  
Christy Mehaffey  
J.J. Moody  
Chief Ray Moore  
Dr. Cheryl Outland  
Kelley Parris-Barnes

**Guests/Staff Present:**

Bill Harris  
Melissa McNeil  
J.R. Sample  
Alton D. Stone  
Theresa Wilson  
Dr. Albert Woolbright

**Call to Order**

On January 19, 2012, at approximately 1:00 PM at the Alabama Industrial Development Training (AIDT) Center in Montgomery, Alabama, the Alabama Child Death Review System (ACDRS) State Team meeting was called to order by Richard Burleson.

**Welcome of Members and Guests**

Mr. Burleson welcomed everyone and introductions were made by those in attendance. Mr. Burleson introduced invited (?) guest, Melissa McNeil with the Alabama Coalition Against Domestic Violence.

**Old Business**

**Approval of Past Minutes**

The minutes for the October 20, 2011 meeting could not be approved because a quorum was not present.

## **State Team Membership Update**

Mr. Burleson reported that names were submitted to the Governor fill the clergy vacancy and also to reappoint the four expired vacancies for a second term. Mr. Burleson will contact Linda Lee and request to fill Dr. Outland's expiring term with Dr. Michael Taylor.

## **Case Status Update**

Mr. Burleson presented the Case Status Report and Team Performance for 2008 and 2009. He reported a 72% completion rate and he anticipates production of the analyzed and printed data for 2008 and 2009 by mid-year.

## **New Business**

### **2011-2012 Draft Recommendations**

The Draft Recommendations were reviewed and discussed again. Changes were proposed regarding child passenger safety seat issues, teen driver log books, and language concerning tobacco smoke exposure which needed to be shortened and simplified. The Team expressed the hope that a set of recommendations could be finalized and approved at our next meeting.

### **2012 Meeting Dates**

- **Thursday, April 19, 2012**
- **Thursday, July 19, 2012**
- **Thursday, October 18, 2012**

The proposed dates and meeting location would remain until further notified.

## **Open Discussion**

### **Executive Session (if necessary)**

An executive session was not called during this meeting.

## **Adjourn**

There being no further items on the agenda and no further discussion requested, without objection, the meeting was adjourned.