NEMSIS v3.4.0 Testing Procedure for EMS Agency's Using Third-Party Software

The agency's first step is to ascertain whether its third-party software is listed within the NEMSIS Compliant Software for EMS Agencies list located on the NEMSIS webpage. The software's version should be listed within the Current Standard Tested column and have v3.4.0 listed.

The agency will direct its software vendor to request a CAPS vendor test account. The request can be made online.

The software vendor representing the agency will need to successfully submit a demographic file and at least 50 unique ePCRs. Once the vendor has completed NEMSIS v3.4.0 vendor testing process, the agency should work with its vendor to configure the agency's software to be NEMSIS v3.4.0 compliant.

When the agency believes their software is ready, the agency will contact the Office of EMS at 334-206-5248, and request NEMSIS v3.4.0 agency submission credentials. If the Office of EMS approves the agency's request, ADPH IT will generate the submission credentials.

When the Agency receives the credentials, the agency will submit a demographic file for examination.

If the demographic file is approved, the agency will coordinate with the Office of EMS the date and time they will stop submitting NEMSIS v2 ePCR data and begin submitting NEMSIS v3 ePCR data.

The Agency will submit a minimum of 50 live ePCRs within one month. After one month, the Office of EMS will audit the submissions for validity and transmission status.

The agency's submissions should have been successfully transmitted 90% the first time. Fixed and resubmitted ePCRs do not affect the pass rate. If the agency's first time submissions meet the 90% requirement, they are approved to continue submitting ePCRs until they are notified otherwise. If the agency's first time submissions do not meet the 90% requirement, the agency's submission account will be suspended for one month.

During the one month suspension, all of the failed ePCRs submitted during the one month of testing along with all current runs will need to be entered in the Alabama ePCR Rescue system (contact the Office of EMS for access). Furthermore, the Agency and vendor should work together to resolve the software's configuration issues.

After one month of suspension, the Agency will contact the Office of EMS to resume submitting NEMSIS v3 ePCR data for another one month testing period, as long as all runs (failed and current) are up-to-date within Alabama ePCR Rescue system.

The NEMSIS v3.4.0 testing procedure will be repeated until the agency passes the testing procedure.

Failing to submit valid ePCRs to the state system can and will result in licensure action taken against the agency for non-compliance.