

2008 Concluding Assessment - Alabama

Strategic Goal: Ensure Continuity of Operations of State Agencies Continuity of State Government

| Appendix A.2: Ensure Public Health COOP During Each Phase of a Pandemic | | |
|---|--------|---|
| Lead Individual name: Kelly Stevens | | |
| Lead Individual phone number: 334-206-7934 | | |
| Lead Individual email: KellyStevens@adph.state.al.us | | |
| Supporting Activity | Rating | Comments |
| Sub-objective A.2.1 - Maintain Essential Public Health Functions | | |
| Does the plan include definitions and identification of essential services and functions needed to sustain agency mission and operations | 3 | Essential Services identified and all are appropriately defined (i.e., a description or reference of the necessary equipment, facilities, and/or personnel needed to complete the mission in support of the overall essential function) |
| Does the plan include a determination of which, if any, essential services and functions, or non-essential operating support functions can be suspended temporarily and for what duration before adversely impacting the States public health mission | 3 | Complete Response |
| Is there a plan to sustain essential services and functions during a pandemic influenza outbreak include the following scenarios: | 2 | The plan exists to sustain Essential Services and there is an indication that training and exercises will take place starting in June. Recommend that exercise objectives include practicing social distancing measures. |
| Work force reduction up to 40% | | The plan has been updated to specifically include information related to exercising and including social distancing measures as part of the curriculum. |
| Limited access to facilities (social distancing, staffing or security concerns) | | |
| Broad-based implementation of social distancing policies | | |
| Does the plan ensure and consider the following: | 2 | |
| Appropriate level of staffing (to include contractors) to continue essential functions | 3 | The plan identifies an appropriate level of staffing to continue essential functions (including contractors). |

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| Supporting Activity | Rating | Comments |
|---|--------|---|
| Coordination of planning with contractors, suppliers, shippers, State agencies and other businesses that support or are supported by your essential functions | 2 | The plan indicates it has an extensive portoflio of contacts for contractors, suppliers, vendors, etc. Recommend that the location of the portfolio be included in the plan or identify additional personnel who know where the data is and how to access the information. Shipping plans not observed. |
| As appropriate, initiation of pre-solicited, signed and standing agreements with contractors and other third parties to ensure fulfillment of mission essential requirements, including contingencies for backup should primary supplies or contractor be unabl | 3 | The plan indicates it has an extensive portoflio of contacts for contractors, suppliers, vendors, etc. Recommend that the location of the portfolio be included in the plan or identify additional personnel who know where the data is and how to access the i |
| Activity Added by State | | |
| Sub-objective A.2.2 - Pre-Identify Personnel, | | |
| Does the plan identify positions, skills and personnel needed to continue essential services and functions? | 3 | The plan appropriately identifies positions and skills and indicates personnel (three deep) who have been assigned to continue essential services and functions. |
| Does the plan include a roster of identified personnel and back-up personnel, by position, needed to continue essential services and functions? | 3 | Complete response. Document indicates an actionable plan. |
| Does the plan include identification and training of approximately two to three back-up personnel to continue essential services and functions? | 3 | Complete response. Document indicates an actionable plan. |
| Does the plan include delegations of authority to take into account the expected rate of absenteeism? | 3 | Complete response. Document indicates an actionable plan. |
| Does the plan include orders of succession that are at least three deep per responsibility to take into account the expected rate of absenteeism? | 3 | Complete response. Document indicates an actionable plan. |

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| Supporting Activity | Rating | Comments |
|---|--------|--|
| Does the plan identify adequate alternate worksites (e.g. home or other adequate alternate worksites that maintain social distancing measures), as appropriate, to assure capability to maintain essential services for the duration of a pandemic wave? | 3 | Alternate worksites and/or means of social distancing are identified, along with a plan to activate and excersize. |
| Does the plan identify which essential services and functions can be continued from designated operating facilities or alternative operating facilities (e.g., home or other adequate alternate worksites) and those that need to be performed at a designated | 3 | Complete response. Document comprehensively addresses how the State's plan meets this criteria. |
| Does the plan include a plan for accountability of personnel and their status? | 3 | Complete response. Document comprehensively addresses how the State's plan meets this criteria. |
| Does the plan include a plan to monitor who is sick, those that have recovered, those that are available for re-entry to work? | 3 | Complete response. Document comprehensively addresses how the State's plan meets this criteria. |
| Does the plan include redundant or back-up sources, as appropriate, for essential resources (such as food, water, fuel, medical facilities, electrical utilities, information technology support, communications and municipal services) at designated operatin | 3 | Complete response. Document comprehensively addresses how the State's plan meets this criteria. |
| Activity Added by State | | |

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| Supporting Activity | Rating | Comments |
|--|--------|--|
| Sub-objective A.2.3 - Pre-Identify Primary and Secondary Individuals for core functional roles per | | |
| The plan pre-identifies primary and secondary individuals for the following core functional areas: | 3 | The state has provided a table listing individuals three-deep to include comprehensive contact information for all of the core functional areas resulting in a 3 rating. |
| Assessment of health/medical needs | 3 | " |
| Health Surveillance | 3 | " |
| Medical Care Personnel | 3 | " |
| Health/Medical Equipment and Supplies | 3 | " |
| Patient Evacuation | 3 | " |
| In-hospital Care | 3 | " |
| Food/Drug/Medical Device Safety | 3 | " |
| Worker Health / Safety | 3 | " |
| Radiological/Chemical/Biological Hazards | 3 | " |
| Consultation | 3 | " |

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| Supporting Activity | Rating | Comments |
|--|----------------------|--|
| Mental Health Care | 3 | " |
| Public Health Information | 3 | " |
| Vector Control | 3 | " |
| Potable Water/Wastewater and Solid Waste | 3 | " |
| Disposal | 1 | " |
| Veterinary Services | 3 | " |
| Activity Added by State | 2 | The plan Includes an ICS structure that identifies primary and alternate personnel who will fill each role within the structure. An actionable response checklist or description of the high level tasks for each position is recommended. |
| SUM OF RATINGS | 40/42 | |
| CORRESPONDING PERCENTAGE | 95% | |
| ASSESSMENT | NO MAJOR GAPS | NOTE: Columns B and C are hidden |