

**CHAPTER 3.00 - SCHOOL ADMINISTRATION**

**TOBACCO USE IN SYSTEM FACILITIES**

**3.45**

The Elba City Board of Education prohibits the use or possession of tobacco in any form by students, faculty, support personnel, or any other person on school property under the control of the Elba City Board of Education. This includes a public school building, Elba City Board of Education Building, bus maintenance building, bus, campus, recreational area, athletic field, parking area or other area under the control of the Elba City Board of Education.

Parents/guardians and other persons are hereby notified that they are prohibited from use or possession of tobacco in any form on Elba City School System property at any time.

School principals and other work site supervisors as may be designated are directed to post signs at the entrance of all school buildings and on the grounds of Elba City School System property designating the school property as a tobacco free facility.

Elba City Board of Education employees found in violation of this policy are subject to disciplinary actions not limited to: reprimand, suspension pending a hearing, and termination of employment.

**REFERENCE(S):**

**CODE OF ALABAMA**

**16-11-9, 16-12-15, AAC §290-3-1-.02(1)(b)(2)**

**HISTORY**

**ADOPTED: February 21, 2013**

**Disciplinary Actions—Class I  
Elementary Students**

<b>First Offense</b>	Conference with student and parental notification. (planner notation, written referral or phone call) Offense may warrant disciplinary action as outlined under subsequent offenses.
<b>Subsequent Offenses</b>	Parental notification and/or in-school disciplinary action. In-school disciplinary action may include, but is not limited to detention, In-School Suspension (ISS), corporal punishment, work detail, special event/activity withheld Disciplinary actions are assigned at the discretion of the principal/designee. Special circumstances may warrant a recommendation for disciplinary hearing with the Elba City School Board Hearing Officer.

**Disciplinary Actions—Class I  
Secondary Students**

<b>First Offense</b>	In-school conference and parental contact, when warranted. Discipline may warrant disciplinary action as outlined under subsequent offenses.
<b>Subsequent Offenses</b>	In-school disciplinary action that may include, but is not limited to, probation, detention, work assignments before or after school, referral to Alternative School, corporal punishment, suspension, etc at the discretion of the principal/designee

**Intermediate Offenses—Class II**

<b>Code</b>	<b>Offense</b>	<b>Description</b>
2.01	<b>Defiance of Elba City Board of Education Employee's Authority</b>	Any verbal or non-verbal refusal to comply with lawful and reasonable direction or order of a Elba City Board of Education employee
2.02	<b>Possession and/or use of tobacco products</b>	Possession on the person, in the locker, or in other effects of any tobacco products
2.03	<b>Activation of fire alarm or equipment</b>	
2.04	<b>Fighting</b>	Any physical conflict between two (2) or more individuals Automatic OSS three (3) days
2.05	<b>Vandalism</b>	
2.06	<b>Stealing – Larceny – Petty Theft</b>	The intentional, unlawful participation in gambling activities involvement amounts less than \$125.00 or other things of value.
2.07	<b>Gambling</b>	The intentional, unlawful participation in gambling activities involving amounts less than \$100.00 or other things of value.
2.08	<b>Possession of stolen property</b>	
2.09	<b>Threats/Extortion</b> NOTE: Completion of the threat, either by the victim's complying with the demands or the carrying out of the threat against the victim, constitutes a Class III offense.	Verbal, written, printed, or electronic communication, maliciously threatening an injury to the person, property, or reputation of another, with the intent to extort money or any pecuniary advantage whatsoever, or with the intent to compel the person so threatened or any other person to do any act or refrain from doing any act against his/her will