

2. *Employees* – Employees will be subject to adverse personnel action, which may include termination.
 3. *Other Persons* – Other persons may be denied re-entry to school property.
- b. *Notification of Law Enforcement* – The appropriate law enforcement authority, which may include the city police, county sheriff, and the local district attorney, will be notified by the principal of violations of this policy.

4.02.4 Tobacco – The use of tobacco products and the illegal possession, distribution, and sale of tobacco products on school property is prohibited. For the purposes of this policy, “tobacco product” is defined to include cigarettes, electronic cigarettes, vape pens, hookah pens, e-hookahs, vape pipes and any similar type of device designed to deliver nicotine, flavor, and other chemicals via inhalation, cigars, blunts, bidis, pipes, chewing tobacco, snuff and other items containing or reasonably resembling tobacco or tobacco products. “Tobacco use” includes smoking, vaping, chewing, dipping, or any other use of tobacco products.

a. *Penalties for Violation*

1. *Students* – Students who violate the tobacco prohibition will be disciplined in accordance with the Board’s Code of Student Conduct.
 2. *Employees* – Employees who violate the tobacco prohibition will be subject to adverse personnel action, which may include termination.
 3. *Other Persons* – Other persons who violate the tobacco prohibition may be denied re-entry to school property.
- b. *Parental Notification* – Parents and guardians may be notified of actual or suspected violations of the tobacco prohibition whether or not the student is charged with a violation of Board policy, which includes the Code of Student Conduct.

[Reference: ALA. CODE §16-1-24.1 (1975); Ala. Admin. Code 290-3-1-.02(1)(b)]

4.02.5 Searches – Law enforcement agencies are permitted to make periodic visits to all schools to detect the presence of illegal drugs or weapons and may use any lawful means at their disposal to detect the presence of such substances. The visits will be unannounced to anyone except the Superintendent and principal.

[Reference: ALA. CODE §16-1-24.1 (1975); Ala. Admin. Code 290-3-1-.02(1)(b)]

4.02.6 Drug and Alcohol- Free Environment – All students, employees, volunteers, parents, visitors, and other persons are prohibited from possessing, using,

- Factually representing the dangers of alcohol, tobacco and illegal drug use and abuse to students during the course of professional practice.

Unethical conduct includes, but is not limited to, the following:

- Being under the influence of, possessing, using, or consuming illegal or unauthorized drugs.
- Being on school premises or at a school-related activity involving students while documented as being under the influence of, possessing, or consuming alcoholic beverages or using tobacco. A school-related activity includes, but is not limited to, any activity that is sponsored by a school or a school system or any activity designed to enhance the school curriculum such as club trips, etc., where students are involved.

Standard 6: Public Funds and Property

An educator entrusted with public funds and property should honor that trust with a high level of honesty, accuracy, and responsibility.

Ethical conduct includes, but is not limited to, the following:

- Maximizing the positive effect of school funds through judicious use of said funds.
- Modeling for students and colleagues the responsible use of public property.

Unethical conduct includes, but is not limited to, the following:

- Misusing public or school-related funds.
- Failing to account for funds collected from students or parents.
- Submitting fraudulent requests for reimbursement of expenses or for pay.
- Co-mingling public or school-related funds with personal funds or checking accounts.
- Using school property without the approval of the local board of education/governing body.

Standard 7: Remunerative Conduct

An educator should maintain integrity with students, colleagues, parents, patrons, or businesses when accepting gifts, gratuities, favors, and additional compensation.

Ethical conduct includes, but is not limited to, the following:

- Insuring that institutional privileges are not used for personal gain.
- Insuring that school policies or procedures are not impacted by gifts or gratuities from any person or organization.

Unethical conduct includes, but is not limited to, the following:

- Soliciting students or parents of students to purchase equipment, supplies, or services from the educator or to participate in activities that financially benefit the educator unless approved by the local governing body.
- Accepting gifts from vendors or potential vendors for personal use or gain where there appears to be a conflict of interest.

- The wearing of other body piercing jewelry is not allowed, including but not limited to the tongue, nose, or eyebrow.
- Band-Aids may not be worn to conceal unauthorized jewelry. Materials such as plastic or wooden sticks or clear loops may not be worn to keep new piercings open during the school day.
- If it is determined by a school principal or designee that allowable earrings or jewelry worn by a student may become a safety hazard in an activity such as physical education, science laboratory, athletics, etc., the student shall remove such ornamentation.
- Jewelry must not include pictures, writings, symbols, etc., promoting, acknowledging, or suggesting drugs, drug paraphernalia, tobacco products, alcohol, sexual activities, gangs, groups, individuals, or activities that would be considered potentially dangerous, disruptive, or hazardous to the student, to other students, or to the school environment.
- Wallet chains and/or oversized chains are not allowed at school or on school buses.

Additional

With the approval of the principal, students in school sponsored activities, such as dance team, cheerleaders, etc., may dress in the manner that does not conform to the dress code only for the purpose of the activity.

Note: Any other attire that the principal or his/her designee considers inappropriate cannot be worn.

Bus Rules and Regulations

The first and most important role of the bus driver is to safely transport students to and from school. Driving a school bus is a tremendous responsibility and requires the combined cooperation of parents, students, drivers and school officials. Students are under the authority of their school principal when riding on a school bus for any reason. Trip permission forms are necessary for any school trip. These forms release school officials and the City Board of Education of any liability in case of accident. The bus driver is responsible to the school principal for student behavior. Therefore, the principal must enforce the following procedures:

1. Students are responsible to the bus driver while they are on the bus.
2. Students shall be required to get on and off buses at stops approved for them.
3. Students should be courteous and friendly to all along the bus route.
4. Students should give their cooperation in protection of buses against any vandalism. Damage caused by careless acts shall be paid for by parents or guardians of offending pupils.
5. Tobacco, drugs, vapor or E-cigarettes, etc., shall not be used in any way on the bus.
6. Emergency doors are not to be used unless there is an emergency.
7. Fighting on the bus will be treated the same as fighting in school.
8. Students may be sent to the office by the bus driver for misconduct on the bus.
9. Students may not eat or drink on the bus.
10. Students may not bring balloons or other objects on the bus that may obstruct the bus driver's view.
11. Students must follow the cell phone and electronic device policy while on the bus.
12. Students may not walk home if they miss their designated bus.
13. Students must have a written, signed note from a parent if the student needs to ride an alternate bus.
14. Students will participate in two (2) emergency bus evacuations per year.
15. A visit to the office may result in the parents being called, corporal punishment, a bus suspension, permanent bus suspension if the problem continues, or other appropriate action determined by the principal, or his designee. (Detention, ISS, A-School or out of school suspension).

Travel Guidelines

Travel Guidelines for Student Athletic, Academic Teams, or any other Activity that Involves Student Transportation

1. It is the position of the Fort Payne City School System that students be transported to and from school and school related events in the safest manner possible. Situations where students will

- other students and other violations of Classroom Courtesies.
- 1.02 - Illegal organization – any on-campus activities of fraternities, sororities, secret societies, non-affiliated school clubs, or unruly gangs.
 - 1.03 - Minor intimidation of a student.
 - 1.04 - Nonconformity to the dress code.
 - 1.05 - Minor disruption on a school bus.
 - 1.06 - Inappropriate public display of affection including, but not limited to, embracing and kissing.
 - 1.07 - Intentionally providing false information to school personnel - forgery of parents' names; intentionally providing false information to parents, such as changing grades, tardies and absences.
 - 1.08 - Continued refusal to complete class assignments.
 - 1.09 - Failure to follow instruction – examples: failure to carry correspondence home; failure to obey directions in hallways, assemblies, etc.
 - 1.10 - Pushing, intentionally touching another student against his/her will.
 - 1.11 - Littering of school property (including school buses).
 - 1.12 - Excessive Tardies and Truancy.
 - 1.13 - Disrespect toward student, teacher or administrator.
 - 1.37 - Any other violation which the principal may deem reasonable to fall within this category.

ADMINISTRATIVE RESPONSES FOR CLASS I VIOLATIONS INCLUDE, BUT ARE NOT LIMITED TO:

- 1. Student Conference
- 2. Parent Contact
- 3. Detention
- 4. Suspension from Class or Bus
- 5. Suspension from School
- 6. In-School Suspension
- 7. Corporal Punishment (Witness and due process required)

Class II Offenses

- 2.09 - Defiance of Authority
- 2.10 - Disobedience, Persistent/Willful
- 2.16 - Electronic Pagers/Unauthorized Communication Device
- 2.17 - Fighting
- 2.18 - Fire Alarm/Extinguisher/Tampering with or setting off
- 2.20 - Harassment
- 2.22 - Inciting other students to create a disturbance
- 2.24 - Larceny/Theft/Robbery/Possession of stolen property
- 2.26 - Profanity/Vulgarity
- 2.31 - Threats/Intimidation
- 2.32 - Tobacco Possession
- 2.33 - Tobacco Sale
- 2.34 - Tobacco Use
- 2.35 - Trespassing
- 2.36 - Truancy/Unauthorized Absences
- 2.37 - Any other violation that the principal may deem reasonable to fall within this category, for example cheating, vapor or E-cigarettes, etc.

ADMINISTRATIVE RESPONSES FOR CLASS II VIOLATIONS INCLUDE BUT ARE NOT LIMITED TO:

Parent contact in writing and:

- 1. Corporal Punishment
- 2. Suspension from Class
- 3. Suspension from School
- 4. In-School Suspension
- 5. Alternative School