

are the first initial of the teacher's first name, then the last name, followed by @pcsboe.us. (example: John Doe: jdoe@pcsboe.us)

Credit Recovery

The summer credit recovery program must be administered through a state-approved summer school. The principal must approve the courses attempted. For any credit recovery course, including summer credit recovery, the recovery grade will be added to the transcript as an additional class. The failing grade will not be removed from the transcript. The highest grade a student can earn in a credit recovery course is 70.

The Piedmont City Board of Education may operate summer schools when needed to serve the educational goals of the school system. All summer sessions will comply with Alabama law and the State Board of Education Resolutions as amended March 1997.

Discipline – ISS / OSS / Alternative School / Expulsion

The goal of discipline is to provide a safe and healthy atmosphere for students and staff and to develop student growth in a positive direction. Therefore, we have developed a code that is progressive in nature, follows legal due process, and allows for student growth in making appropriate behavior choices. Administrative disciplinary actions are listed in detail in the Piedmont City School District's *Code of Student Conduct*. Students and parents should refer to this guide for specific details.

Out of school suspension (OSS) assignments and in-school suspension (ISS) assignments should be completed while the student is out of school. Upon return, all work must be completed and turned into the teacher unless the teacher has indicated otherwise. Students suspended out of school or in school will not be punished academically. It is the student's responsibility to communicate with his / her teacher about assignments BEFORE the suspension begins. It is incumbent upon the student and/or parent to inform the administration if the teacher has not provided work while in OSS or ISS.

In addition to disciplinary action, some behaviors may be considered grounds for expulsion from school or alternative school placement. The administration shall involve the local police authorities if deemed necessary. The school may file a complaint in court or a petition in juvenile court in accordance with fire marshal regulations and city or state laws. All students will have the right to a due processing hearing before proceeding.

Corporal punishment is not utilized as a disciplinary action at Piedmont High School. Parents do not have the option to request paddling.

Dress Code

Students on campus shall be clean and dressed in a manner that is appropriate to a learning or professional work environment. Students who wear inappropriate clothing will be asked to change into appropriate clothing before returning to class. Appropriate school clothing must also be worn on school-sponsored field trips. The final determination of appropriate attire rests with school administrators.

The following clothing items are prohibited on the Piedmont High School Campus:

1. Any clothing item, paraphernalia, jewelry, accessories, or adornments that contain advertisements, symbols, words, slogans, patches, or pictures that:
 - a) Are racist, sexist, immoral, indecent, vulgar, lewd, obscene, or insensitive

- b) Make reference to drugs, tobacco, alcohol, or weapons
 - c) Denote membership in gangs by virtue of color, arrangement, trademark, or other attribute
 - d) Threaten the safety or welfare of any person or group
 - e) Promote any activity prohibited by the PCS Code of Student Conduct
2. Any clothing item or paraphernalia that blatantly or suggestively displays any product and / or service illegal to minors.
 3. Pajamas or house shoes
 4. Sunglasses, hoods, hats, hair styles, or other head coverings that hide a student's identity
 5. Inappropriately sheer, tight, torn, ripped, or low cut clothing that bares or exposes parts of the body including the stomach, buttocks, back, breasts, or undergarments
 6. Clothing that distracts or disrupts others from the educational process
 7. Shirts with hems which do not fall below the belt line, revealing the midriff.
 8. Shirts without straps that are at least 1 inch in width from front to back. (No spaghetti straps, single strap, or strapless tops)
 9. Sagging pants, sweatpants, or shorts

In accordance with health and safety regulations, footwear must be worn at all times

Students who violate this policy will be subject to disciplinary action. It will be left to the determination of the administration, or a designee, to determine when clothing, appearance, or items brought to school are inappropriate for the educational setting.

Drop-off / Pick-up

No student should be on campus before 7:20 AM. Students should be dropped off at the cafeteria doors to enter the building. Students should be picked up immediately after school (3:05 PM) on the north end of the building near the Career Tech building.

Dual Enrollment (DE)

PHS will collaborate with state colleges and universities to offer dual enrollment courses. These courses may be taught by a qualified PHS faculty member or by a faculty member of the college or university. It is the responsibility of the student to comply with all admission, tuition, scholarships, and class requirements of the college or university to be eligible for college credit. Core dual enrollment classes will count toward a student's GPA as an honors class. It will count as an equivalent high school course as approved by the principal.

If a student wants to take an online core dual enrollment class and not the same face-to-face dual enrollment class at PHS, they must declare such with the counselor on the first day of the semester.

Electronic Devices

All personal electronic devices should be turned off, silenced, and put away during class time. If personal devices cause a disruption, the teacher reserves the right to confiscate and turn into the office. Students may not use their electronic device to make a phone call during the school day without the permission of a teacher or administrator. Failure to turn over an electronic device when asked by an administrator shall require additional discipline by the administration.

Consequences are as follows:

- 1st Offense – A parent/guardian may pick up the device after 3:05 p.m. of the school day from the front office.