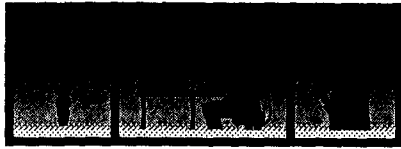


# REID STATE



## TECHNICAL COLLEGE

*The College That Works*

July 20, 2005

State of Alabama Department of Public Health  
Tina Findley, RN  
Tobacco Prevention & Control Coordinator/Area 9  
Tobacco Prevention Branch  
Escambia County Health Department  
1115 Azalea Place  
Brewton, AL 36426

Dear Ms. Findley:

The following statement is the smoking policy for Reid State Technical College and is located in the RSTC Personnel Handbook:

**4.5 Smoking:** Smoking is not permitted in the buildings of the college. This rule applies to students, employees, and guests. Smoking is permitted outside of buildings, but not near entrances. Staff will ensure that smoking is not permitted in any building or vehicle. Students will not be excused from class to smoke.

If I may be of further assistance please contact me at (251) 578-1313.

Sincerely,

A handwritten signature in cursive script, appearing to read "Douglas M. Littles". The signature is fluid and somewhat stylized.

Douglas M. Littles,  
President

**P. O. Box 588 • Evergreen, Alabama 36401**  
**Phone (251) 578-1313 • Fax (251) 578-5355**