

using metal detectors shall be used only for school disciplinary or law enforcement purposes.

4.2.3 Illegal Drugs and Alcohol - The use, possession, distribution, and sale of alcohol and the illegal use, possession, distribution, and sale of drugs in a school building, on school grounds, on Board property, on school buses, or at school-sponsored functions is prohibited.

a. *Penalties for Violations* - In addition to any criminal penalties that may be imposed, the following penalties will be imposed for unauthorized possession of illegal drugs or alcohol:

1. *Students* - Students will be disciplined in accordance with the Board's Code of Student Conduct or Student Handbook.
2. *Employees* - Employees will be subject to adverse personnel action, which may include termination.
3. *Other Persons* - Other persons may be denied re-entry to school property.

b. *Notification of Law Enforcement* - The appropriate law enforcement authority, which may include the city police, county sheriff, and the local district attorney, will be notified by the principal of violations of this policy.

4.2.4 Tobacco - The use of tobacco products and the illegal possession, distribution, and sale of tobacco products in a school building, on school grounds, on school buses, or any Board property, or at school-sponsored functions is prohibited. This prohibition applies to, but is not limited to all athletic events, proms, field trips, class trips and academic competitions sanctioned or approved by a school administrator, superintendent, and the Board.

a. *Penalties for Violations*

1. *Students* - Students who violate the tobacco prohibitions will be disciplined in accordance with the Board's Code of Student Conduct or Student Handbook.
2. *Employees* - Employees who violate the tobacco prohibition will be subject to adverse personnel action, which may include termination.
3. *Other Persons* - Other persons who violate the tobacco prohibition may be denied re-entry to school property.

b. *Parental Notification* - Parents and guardians may be notified of actual or suspect violations of the tobacco prohibition whether or not the student is charged with a violation of Board policy, which includes the Code of Student Conduct.

[Reference: Ala. Code §16-1-24.1 (1975); Ala. Admin. Code 290-3-1-.02(1)(b)]

4.2.5 Searches - Law enforcement agencies are permitted to make periodic visits to all schools and other Board property to detect the presence of illegal drugs, weapons, or other contraband, and may use any lawful means at their disposal to detect the presence of such substances. The visits will be unannounced to anyone except the Superintendent and principal.

[Reference: Ala. Code §16-1-24.1 (1975); Ala. Admin. Code 290-3-1-.02(1)(b)]

4.2.6 Drug and Alcohol Free Environment - All students, employees, volunteers, parents, visitors, and other persons are prohibited from possessing, using, consuming, manufacturing, or distributing illegal controlled substances and alcohol while on Board property or while attending any Board sponsored or sanctioned event, program, activity, or function. Persons who are intoxicated, under the influence, or impaired by the use, consumption, or ingestion of any illegal controlled substance or alcohol are not permitted to be on school property, or to attend or participate in any Board sponsored or sanctioned event, program, activity, or function.

[Reference: Ala. Code §16-1-24.1, 25-5-330 (1975)]

4.2.7 Adoption of Statutory Penalties and Consequences - Persons who violate the Board's prohibition of firearms, weapons, illegal drugs, or alcohol will be subject to all notification, referral, suspension, placement, re-admission, and other provisions set forth in Alabama law.

2.08 FIGHTING

Physical conflict (e.g., fisticuffs) between two (2) or more individuals. This will result in suspension of up to three (3) days from school (** See page 8 under Class III 3.16). All parties involved in a fight are subject to disciplinary action.

2.09 HARASSMENT OR BULLYING

With intent to harass, annoy, intimidate, or alarm whether socially, physically, or emotionally, a student:

- A. strikes, shoves, kicks, or otherwise touches a person or subjects him/her to physical contact;
- B. directs abusive or obscene language or makes an obscene gesture towards another person;
- C. makes a threat, verbal or non-verbal, that will cause the student who is the target of the threat to fear for his/her own safety; or
- D. uses any form of written or electronic communication in a manner likely to harass or cause alarm;
- E. uses speech or other expression intended to insult or stigmatize others on the basis of their sex, race, color, handicap, religion, sexual orientation or national origin;
- F. touches another with sexual connotations or makes written or verbal propositions to engage in sexual acts.

Such activity may result in suspension of up to three (3) days from school. See Anti-Harassment Policy (SCS 6.24) and Reporting Form on page 20.

***All threats will be taken seriously. A Threat Assessment will be conducted by the School threat assessment team for students directly or indirectly threatening to harm a person, group, and/or entire school. The Threat Assessment Team will determine the severity of the threat and the appropriate actions.**

2.10 INTERMEDIATE BUS OFFENSES (See Transportation – School Bus Code on page 9)

2.11 PARTICIPATION IN ILLEGAL ORGANIZATIONS

Participation in any illegal organization, secret societies, or any group characterized by territorial concerns, symbols, special dress and/or colors, or where group members and others recognize or perceive themselves as a gang; the wearing of clothing, possession of writings or drawings or the use of gestures which indicate gang affiliation or participation in any illegal organization.

2.12 POSSESSION OF OBSCENE, PORNOGRAPHIC, OR SEXUALLY EXPLICIT MATERIAL

2.13 PROFANITY / VULGARITY

Directing obscene or profane language or gestures toward another (Grades K-5). Such activity may result in an automatic suspension of up to three (3) days from school. (Grades 6-12 see 3.15)

2.14 PROHIBITED OBJECTS

Possession, sale or use of any object that can be used in an intimidating or threatening fashion that has the potential to cause harm or put student learning or participation in school activities at risk. These items include, but are not limited to, lighters and matches, laser pointers hair picks, or other similar devices; small "pen knife" or similar instrument that would not normally be considered a weapon or any facsimile or other item resembling a firearm that is not being used for the purpose that it is normally intended. Also included in this category are the possession and/or sale of fireworks, firecrackers or stink bombs and aerosole sprays. The use of firecrackers, fireworks or stink bombs may be considered a Class III offense (see 3.08). Synthetic objects that may interfere with the district drug testing policy are prohibited.

2.15 STEALING

The intentional unlawful taking and/or carrying away of property valued at less than \$100.00, belonging to or in the lawful possession or custody of another, or possessing such property that has been stolen with the knowledge that it has been stolen. Restitution will be required. Found property should be turned into school officials immediately.

2.16 TOBACCO (Possession/Use)

The possession, distribution, sale/transfer or use of tobacco products or tobacco facsimiles such as an electronic cigarette (e-cig or e-cigarette), personal vaporizer (PV), or electronic nicotine delivery system (ENDS), or smokeless cigarettes on school grounds, at school-sponsored events, and on transportation to and from school or other school-sponsored transportation. The consequences below are for students grades 3-12:

- 1st Offense- Automatic 5 Days PASS
- 2nd Offense- Automatic 5 Days OSS & 5 Days PASS
- 3rd Offense- CLASS 3.23 Referral

***Students in grade PreK-2nd will follow the Class II guidelines listed below.**

CLASS II - INTERMEDIATE SCHOOL BUS OFFENSES

- 2.10 Entering or exiting before the bus has come to a stop; or entering or exiting a bus through an emergency exit, window, or by any means other than the front door, except in the case of a *bona fide* emergency.
 - 2.00, 2.08 Fighting or striking another student.
 - 2.12, 2.14 Bringing prohibited objects onto the bus.
 - 2.16 Use of tobacco or a tobacco facsimile such as e-cigarettes in any form on the bus.
 - 2.10 Throwing or expelling anything including, but not limited to, objects, liquids, paper or any other material, in or out of the bus at any time could be considered a Class III Offense – 3.06, 3.16)
 - 2.10 Failure to keep head and hands inside bus windows at all times.
 - 2.10 Entering or leaving the bus without the consent of the driver.
 - 2.10 Tampering with door handles and other safety equipment at any time unless directed to do so by the driver or the aide.
 - 2.03 Cutting, scratching, writing on, or otherwise defacing any part of the bus. Restitution will be required before the student rides the bus again.
 - 2.04 Disrespect to a School Board employee.
- Any other offense the principal may deem an intermediate offense.

CLASS II DISCIPLINARY ACTIONS FOR INTERMEDIATE SCHOOL BUS OFFENSES

1st INTERMEDIATE BUS INFRACTION:

Conference with student, up to five (5) day bus suspension, parent will be contacted.

2nd INTERMEDIATE BUS INFRACTION:

Conference with student, ten to fifteen (10-15) day bus suspension, parent conference required

3rd INTERMEDIATE BUS INFRACTION:

Conference with student, removal from bus for remainder of year, parent conference required.

Additionally, intermediate bus infractions may be recorded as Class II offenses on a student's discipline tracking form. The principal or the Transportation Department may modify the above listed disciplinary actions in special circumstances.

Generally, there is no appeal of discipline actions for intermediate bus infractions. However, if a student is to be removed from the bus for more than four (4) weeks, parents may request a hearing with the school principal or his/her designee.

Exceptional Education and Section 504 students will be disciplined according to current policies for students with disabilities.

CLASS III DISCIPLINARY ACTIONS FOR MAJOR SCHOOL BUS OFFENSES

3.00 - 3.25 Any Class III offense occurring on a bus or at a bus stop will be considered a major bus infraction.

Students referred to the school administrator for offenses listed under Class III will be disciplined according to the Code of Student Conduct and may be removed permanently from the school bus and referred to the Student Services Department at the Sheffield City Board of Education.

Exceptional Education and Section 504 students will be disciplined according to current policies for students with disabilities.

SAFE AND DRUG-FREE SCHOOLS

The SHEFFIELD CITY Board of Education is committed to providing a learning environment free from alcohol, drugs, controlled substances and weapons. This Code of Student Conduct includes serious consequences for those who violate its provisions relating to drugs, alcohol, controlled substances and weapons. The Board is sympathetic to assisting parents with the dispensing of both prescription and non-prescription/over-the-counter medications. Specific instructions concerning the dispensing of medications are available at the local schools. Failure to follow the local school directives can result in the student being disciplined under the Class III section of the Code of Student Conduct. The possession, use, sale, attempted sale, attempted possession or any other involvement with tobacco, drugs, alcohol, controlled substances or dangerous instruments will not be tolerated and will subject the violating individual to immediate disciplinary action up to and including expulsion for students, termination for employees, and other lawful sanctions for the general public. Violation of Board and State policies, rules and regulations involving tobacco, drugs, alcohol, controlled substances, weapons, dangerous instruments or physical harm to persons may subject the student, parent or other individual to criminal charges and a restriction from entering the public schools of the State of Alabama. In accordance with state law, the Board also strictly prohibits its employees, parents, visitors, agents or any other person other than appropriate law enforcement personnel, from possessing guns or firearms of any sort, deadly weapons or other dangerous instruments on Board owned or controlled premises or at any Board or school-related activity. Such prohibition applies not only to firearms, guns, deadly weapons or dangerous instruments carried by a person, but extends also to said prohibited items in automobiles, in personal items such as purses or backpacks, or otherwise in the actual or constructive possession of any person. Any violation regarding firearms will result in involvement by appropriate law enforcement authorities and may also result in expulsion from the school system.