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Faculty Handbook

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Policies

Section 01: Administrative

Policy 01:135

Smoking

In accordance with the Alabama Clean Indoor Air Act, all campus buildings are designated as *NO SMOKING* buildings, with the exception of: 1) specially-designated areas where signs will announce *SMOKING PERMITTED*; and (2) certain private single-occupancy spaces herein specified.

Smoking is prohibited in all common work areas, unless a majority of the faculty and staff in those work areas agree that a smoking area be designated. No area designated as a smoking area shall contain common facilities that are expected to be used by the public.

Requests for designated smoking areas should be forwarded by the official Building Administrator to the Director of Physical Plant for approval. Prior to making such a request, each Building Administrator should: (a) consult with faculty and staff in the building about the desirability and feasibility of setting aside a given space where smoking would be permitted, while keeping in mind students, alumni, guests, and visitors who frequent the building; and (b) consult with the Director of Physical Plant to determine whether the building has interior enclosed space that can be adapted or set aside for the specific use of smokers. Appeals of the Physical Plant Director's decisions may be addressed to the Space Utilization Committee which shall render a final decision.

Smoking in enclosed public spaces is allowed only in those designated areas where specific signs indicate *SMOKING PERMITTED*. In those spaces where smoking is permitted, the University will provide proper ash receptacles.

Public areas where smoking is always prohibited include: Carmichael Library, Speech and Hearing Clinic, Child Study Center, areas containing flammable

chemicals, residence hall lobbies and parlors, hallways, corridors, stairwells, elevators, restrooms, public reception areas, laboratories, classrooms, conference rooms, meeting rooms, lounges, and most employee break-rooms. Smoking is also prohibited in multiple-occupancy work-areas and in University-owned automobiles.

Off-campus organizations, alumni, guests, and visitors using University facilities must abide by the provisions of this policy.

Private single-occupancy work areas, such as individual offices, may be designated as smoking areas, so long as *SMOKING PERMITTED* notices are posted on their doors. Private, single-family dwellings are subject to the smoking preferences of the occupants.

Failure to comply with this policy will constitute a violation of official University policy and may result in disciplinary action up to, and including, expulsion or termination. It may also constitute a violation of State law and subject violators to associated civil penalties.

Approved 8/93

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SMOKING

The health hazards associated with tobacco smoke affecting the active smoker are associated with serious and often fatal diseases. Recent studies have also produced convincing evidence of serious health risks for non-smokers who passively breathe second-hand tobacco smoke. Therefore because the hazards associated with smoking are now known to extend beyond the active smoker, this policy has been developed to affirm the rights of both non-smokers and smokers at the University of Montevallo, through establishing standards to be applied across the campus.

THE UNIVERSITY OF MONTEVALLO HEREWITH ESTABLISHES THE OFFICIAL POLICY OF PROHIBITING SMOKING IN ENCLOSED PUBLIC SPACES ON THE UNIVERSITY OF MONTEVALLO CAMPUS, EXCEPT WHERE SPECIFICALLY PERMITTED.

This Official Policy establishes the basic principle that all campus buildings are hereby designated as **NO SMOKING** buildings, with the exception of: (1) specially designated areas where signs will announce **SMOKING PERMITTED**; and (2) certain private single-occupancy situations.

The following standards and restrictions will be applied:

Examples of the kinds of public areas where smoking is prohibited will include (but are not restricted to): most residence hall lobbies and parlors, hallways, corridors, stairwells, elevators, rest rooms, public reception areas, laboratories, classrooms, conference rooms, meeting rooms, lounges, and most employee break rooms. Smoking is also prohibited in multiple-occupancy work-areas and in University owned automobiles, unless all the occupants thereof agree to permit smoking in that area. Off-campus organizations, alumni, guests, and visitors using University facilities are expected to abide by the University of Montevallo Smoking Policy, unless strictly temporary exceptions for special official public events have been granted, in advance of the events, by the Director of the Physical Plant and the Building Administrator(s).

Residential units owned by the University and occupied by individuals or families are subject to the smoking preferences of occupants. In assigning and reassigning of rooms in the Residence Halls, every effort will be made to avoid involuntary placement of smokers and non-smokers together in the same room, and to waive the room-change fee if required in order to resolve intractable smoker/non-smoker conflicts.