

## Sample Parent Letter

Dear Parent or Guardian:

The State of Alabama School Immunization Law, §16-30-4, requires all students entering public or private school to present an up-to-date Alabama Certificate of Immunization (COI), an Alabama Certificate of Religious Exemption, or an Alabama Certificate of Medical Exemption for specific vaccine-preventable from ImmPRINT. ImmPRINT is the statewide immunization registry.

While conducting the annual School Entry Survey, it was discovered that your child lacked the item(s) marked below. Please take your child to their doctor to be vaccinated. Your child will be excluded from school, if there is a reported case of a vaccine-preventable disease.

If you have any questions or need additional information concerning required vaccines or certificates, please call your doctor or local county health department.

Thank you for your cooperation.

Sincerely,

Principal or Headmaster Signature

Your child needs documentation in ImmPRINT for:

\_\_\_\_\_ Varicella vaccine (VAR), history of disease, or lab test for immunity

\_\_\_\_\_ Tetanus/diphtheria/acellular pertussis vaccine (Tdap)

\_\_\_\_\_ Polio vaccine received on or after the 4<sup>th</sup> birthday (OPV)

\_\_\_\_\_ Measles, mumps, and rubella vaccine (MMR)