

**Alabama Child Death Review System  
State Team Meeting Minutes  
July 21, 2011**

**State Team Members Present:**

Dr. Stephen Boudreau (Proxy-Michael Sparks)  
Corporal Marc Boyd (Proxy-Colonel Hugh McCall)  
Aretha Bracy (Proxy-Representative Jim McClendon)  
Richard Burleson (Proxy-Dr. Don Williamson)  
Cathy Crabtree  
Dr. Bill King  
Steve Lafreniere (Proxy-Commissioner Zelia Baugh)  
Marian Loftin  
Johnny Long (Proxy-Dr. Robert Brissie)  
Christy Mehaffey  
Dr. Kathy Monroe  
Dr. Cheryl Outland  
Kelley Parris-Barnes  
J.R. Sample  
Sheriff Bobby Timmons

**Guests/Staff Present:**

Wendy Caraway  
Clint Cochran  
Greg Gambriel  
Bob Hinds  
Greg Locklier  
Dr. Jim McVay  
Chief Ray Moore  
Tarina Moores  
Alton D. Stone  
Theresa Wilson  
Dr. Albert Woolbright

**Call to Order**

On July 21, 2011, at 1:00 PM at the Alabama Industrial Development Training (AIDT) Center in Montgomery, Alabama, the Alabama Child Death Review System (ACDRS) State Team meeting was called to order by Richard Burleson.

**Welcome of Members and Guests**

Mr. Burleson welcomed everyone and introductions were made by those in attendance. Mr. Burleson introduced the summer intern for CDR, Clint Cochran, and also reported more organizational changes.

**Old Business**

**State Team Membership Update**

Mr. Burleson reviewed the current SCDRT roster, verified that all information was correct and current, and discussed existing and pending vacancies.

**Approval of Past Minutes**

A quorum of members being present, the minutes for the April 21, 2011 meeting was approved as written.

## **Case Status Update**

Aretha Bracy presented the Case Status Report and Team Performance for 2008. The case completion rate has increased to 64% with cases actually entered and marked complete in the online system. Ms. Bracy anticipates the case completion rate of 80% percent as local coordinators continue to input and complete their case data.

## **Revised LCDRT Guidelines**

Mr. Burleson reported that the revised LCDRT Guidelines have been printed and are available in hard copy and accessible on the CDR website.

## **New Business**

### **SUIDI Law**

Mr. Burleson facilitated a broad discussion of the Alabama SUIDI Law, supported by the Children First Foundation and sponsored by Senators Figures, Coleman, Singleton, Sanders, and Smitherman, which passed unanimously at the end of the last Legislative Session. The law requires, among other things, the formation of an official Alabama SUIDI Team as a subcommittee of the SCDRT. It was decided that the SUIDI Team would include the ACDRS administrative staff and various SCDRT members representing the medical, forensic, coroner, law enforcement, legal, and advocacy fields, as well as members of prior iterations of the SUIDI Team. A motion was placed in order, seconded, and carried unanimously to adopt the subcommittee. The new law puts much responsibility on both the SCDRT and ADPH beyond the formation of the Team, including development and approval of training protocols, forms, and curriculum. Due to budget and personnel constraints as well as the broader audience now mandated by this law, the training will most likely have to be achieved through one or more methods of distance learning. Dr. McVay discussed in further detail the advantages of distance learning and ADPH's considerable resources for providing such.

### **Database Issues**

Mr. Burleson briefly discussed the ongoing database transition and informed the SCDRT that ACDRS would be employing an ACDRS IT specialist part-time in FY2012 to help facilitate data migration to the national system.

### **Annual Reports**

Mr. Burleson presented a proposal to delay the 2008 Annual Report and publish a two year (2008-2009) report similar to the first publication, which covered 1998-99 data, rather than publish an incomplete report that would not be a true representation of the data. Due to various reasons for incomplete case data, the State Team agreed that the proposal to delay publishing the 2008 data and combine with the 2009 Annual Report was accepted.

## **2011-2012 Formal Recommendations**

The SCDRT discussed potential subjects for the next set of formal recommendations, including:

Vehicle death category; comprehensive statewide safe driving campaign

Further GDL enhancement; block of time 10:00-6:00 restricted

Safe infant sleep efforts on multiple fronts

## **Remaining 2011 Meeting Date**

- **Thursday October 20, 2011**

## **Tentative 2012 Meeting Dates**

- **Thursday, January 19, 2012**
- **Thursday, April 19, 2012**
- **Thursday, July 19, 2012**
- **Thursday, October 18, 2012**

## **Open Discussion**

The sports concussion bill was signed into law where any youth athlete involved in sports and is identified as having a concussion cannot return to sports without physician's approval.

## **Executive Session (if necessary)**

An executive session was not called during this meeting.

## **Adjourn**

There being no further items on the agenda and no further discussion requested, without objection, the meeting was adjourned.