

Alabama Child Death Review System
State Team Meeting Minutes
April 17, 2008

State Team Members Present:

Dr. Boudreau (Proxy-Dr. Michael Sparks)
Aretha Bracy (Proxy-Representative Mike Millican)
Judge Bill English
Captain Gerone Grant (Proxy-Colonel J. Christopher Murphy)
Steve Lafreniere (Proxy-Commissioner John Houston)
Johnny Long (Proxy-Dr. Robert Brissie)
Dr. Thomas Miller (Proxy-Dr. Don Williamson)
Dr. Cheryl Outland
Dr. Gillis Payne (Via telephone)
Shirley Scanlan (Proxy-Dr. Page Walley)
Dianne Sims (Proxy-Senator Linda Coleman)
Dr. Kenneth Snell
Linda Tilly
April Holcomb Weaver

Absent:

Jean Brown
Joy Deupree
Bill Harris
Amy Hinton
Dr. Beverly Jordan
Dr. Karl Stegall
Russell Thomas
Bobby Timmons
Amy Trammell

Guests/Staff Present:

Richard Burleson
Cathy Molchan
Theresa Wilson
Dr. Albert Woolbright

Call to Order

On April 17, 2008, at 1:20 PM at the Alabama Department of Public Health Board Room in Montgomery, Alabama, the Alabama Child Death Review System (ACDRS) State Team meeting was called to order by Richard Burleson.

New Members and Guests

Richard Burleson introduced Aretha Bracy as the new Assistant Director of the ACDRS and welcomed invited guest, Cathy Molchan and State Team member Dr. Kenneth Snell who would make presentations during this meeting.

Presentations

Cathy Molchan, ADPH Center for Health Statistics-Death Certificate Information gave an overview of the Death Certificate Completion process. Ms. Molchan presented the Paper Death Certificate Completion process and the Electronic Death Registration Process and provided a detailed handout of each process.

Dr. Kenneth Snell, Chief Medical Examiner-State SUIDI Team Plans reported on the plans to reconvene the State SUIDI Team to include one day training seminars effective in the Fall of this year. Target audience would include law enforcement, coroners, district attorneys, nurses, and investigators. One suggestion was to include information in the Pediatrics newsletters/meetings. On-going education is still needed with the "*Back to Sleep*" campaign.

Unfinished Business:

Minutes from the Last Meeting

The minutes for the February 12, 2008 meeting could not be approved because a quorum was not present.

Annual Report Update

Mr. Burleson reported that due to format, layout and now printing delays the 2004 Annual Report is not ready. A proof of the final product is expected very soon and State Team Members would receive a copy as soon as they are available.

Plans are to have the 2005 Annual Report published before the end of the year. ACDRS has entered into a contract with the University of Alabama to develop and complete the process for the 2005 Annual Report. This would eliminate some of the delays experienced with the development and printing of the 2004 Annual Report.

State Team Membership Update/Vacancies

The State Team has five vacancies to be filled. Three of the five are Governor appointments vacated by J.R. Sample, Tara Kyser and Beth Twitty. One vacant position is to be filled by the Alabama District Attorney's Association and one vacant position for the Alabama Association of Chiefs of Police. Efforts have been and will continue to be made to fill these vacancies.

Status of Cases Report/Comparison

Mr. Burleson reported that approximately 74 cases are outstanding for 2005. The number one priority is to reach out to those few local review teams who have not reviewed cases in 2005 or 2006 and encourage them to submit their reviews.

2008 Training Conference Update

Mr. Burleson reported that the contract is in place with the University of South Alabama and plans are underway for the 2008 Training Conference to be held on July 16-17, 2008 at the Wynfrey Hotel in Birmingham. Tentative conference highlights include supper on Tuesday evening with the Southeastern Coalition, presentations on Child Death Review at the national level and related Alabama initiatives on Wednesday. Thursday morning begins with a panel discussion about Child Death Review in Alabama and several other states and training conference ends at noon. Following the training conference, the State Review Team quarterly meeting will begin immediately with lunch.

New Business:

ACDRS Presentations

Mr. Burleson reported on awareness presentations since last State Team meeting and also the upcoming events and presentations scheduled.

Fetal Infant Mortality Review

Dr. Miller spoke about the relationship between Child Death Review and Fetal Infant Mortality Review (FIMR). FIMR is a medical model that looks at the expected deaths vs. unexpected deaths.

Open Discussion

National Child Death Reporting System
Medical Examiner laws
Minimum Standards for coroners
ABC Onesies---First Candle (Alone, Back, Crib message)
Local Team Contacts and Efforts

Executive Session:

An executive session was not called during this meeting.

Next Meeting Scheduled

Our next regularly scheduled ACDRS State Team meeting is scheduled for July 17, 2008 in conjunction with the 2008 Child Death Review Training Conference.

Adjournment

There being no further items on the agenda and no further discussion requested, without objection, the meeting was adjourned.

RB:adb