

## Pharmacy User

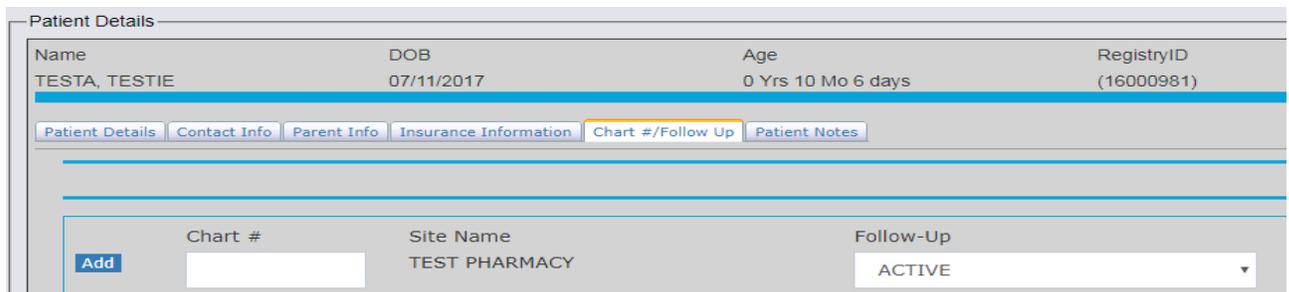
**Objectives: At the completion of this section, the user will know how to:**

- assign chart numbers to patients in ImmPRINT
- generate a patient list
- perform pharmacy functions in ImmPRINT
- refer patients to proper place for needed services

All pharmacy sites in ImmPRINT must have a site administrator. The site administrator for an independently owned pharmacy must be a pharmacist or pharmacy technician employed by the pharmacy. The site administrator for a retail pharmacy can be a corporate employee or a local pharmacist/pharmacy technician.

### Assigning Chart Numbers

Pharmacy users will need to assign chart numbers in order to establish a patient list. Refer to the “Patient Search” section of this manual. Once the patient details are visible, click on the “Chart #/Follow Up” folder tab. Complete the fields illustrated here.



The screenshot shows the 'Patient Details' form for a patient named TESTA, TESTIE. The form includes fields for Name, DOB (07/11/2017), Age (0 Yrs 10 Mo 6 days), and RegistryID (16000981). Below these fields are tabs for Patient Details, Contact Info, Parent Info, Insurance Information, Chart #/Follow Up, and Patient Notes. The 'Chart #/Follow Up' tab is active, showing an 'Add' button, a text input field for the Chart #, a Site Name field with the value 'TEST PHARMACY', and a Follow-Up dropdown menu with 'ACTIVE' selected.

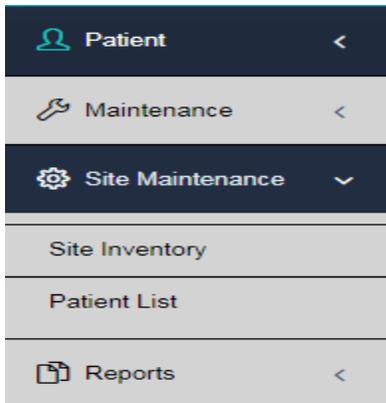
The chart number must be a unique identifying number and can be alphanumeric. Once this is done for all patients, the pharmacy user will then be able to view the patient list. To view the patient list, extend the “Site Maintenance” drop down menu and click “Patient List”.



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The list defaults to showing only active patients, but users can compile a list showing inactive or both active and inactive patients. Select your sorting preference and click “search”.

Patient List

Select a site  
TEST PHARMACY

Active Patients
  Inactive Patients
  Active and Inactive Patients

Search

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Sort By

Both
  Last Name
  First Name

T

Name	DOB	Chart Number	Status	Print COI	Exemption
TES, TEST	01/23/1994	1234	ACTIVE	<input type="checkbox"/>	
TESTS, TEST	12/30/2005	1445766	ACTIVE	<input type="checkbox"/>	Partial Religious Exemption

In this example, “Active Patients” and “Last Name” are selected in the search filter. The patient list is now displayed. This is an excerpt of a patient list. From this screen, COI’s can be printed, exemption indicators can be seen, and the patient status is shown. Make sure all patients have a Chart Number and an “Active” Status. This is necessary for accurate reports.

### Certificates of Immunization (COIs)

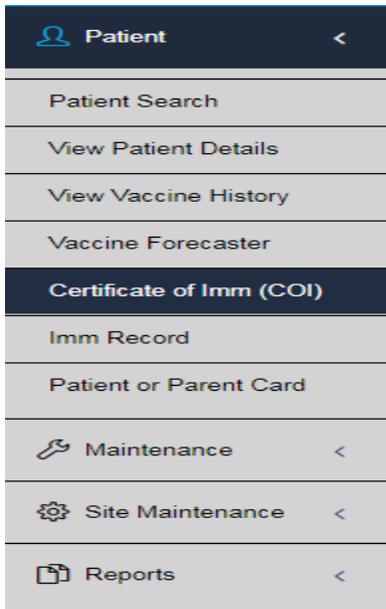
Certificates of Immunization (COIs) can be printed from the patient list as previously shown, or from the patient’s record on the left side of the screen as shown below.



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**Important Note:** COIs can only be viewed/printed if the patient is up to date on all vaccines required by Alabama School Law. If a student is not up to date on vaccines, this message will be displayed.

Patient is not up to date for school required vaccinations. COI cannot be printed.

Please refer this student to the primary health care provider or the local county health department to receive vaccines and have their ImmPRINT record updated.

### Vaccine Forecaster

Vaccinating pharmacies can review the Vaccine Forecaster to identify the recommended vaccines that are due to be administered. The Vaccine Forecaster is a tool that is used to view a quick glimpse at where a patient stands as far as immunizations are concerned. It shows valid shots, invalid shots along with reasons, and shot recommendations based on Advisory Committee on Immunization Practices (ACIP) Guidelines. This is an excerpt of a Vaccine Forecaster.



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Vaccine Forecast for : TESTA, TESTIE

As of: 06/01/2018

DOB: 07/11/2017

Age: 0 Yrs 10 Mo 20 days

<u>Given Vaccine</u>	<u>Evaluated Vaccine</u>	<u>Vaccination Date</u>	<u>Evaluation</u>	<u>Invalid Reason</u>
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DTAP	DTAP	05/18/2018	Valid	
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**Recommended Vaccines:**

**Not Recommended Vaccines:**

<u>Vaccine</u>	<u>Dose Number</u>	<u>Date Needed</u>	<u>Vaccine</u>	<u>Reason</u>
HepB	1	Due Now	Rotavirus	Too Old
Polio	1	Due Now		
Hib	2	Due Now		
Pneumococcal Conjugate	2	Due Now		
DTaP, NOS	2	06/15/2018		
HepA	1	07/11/2018		
MMR	1	07/11/2018		
Varicella	1	07/11/2018		
HPV	1	07/11/2028		
Meningococcal	1	07/11/2028		
PneumoPPV	1	07/11/2082		

\*This information, based on ACIP recommendations, is only a guide and should not be used exclusively to determine your patients' vaccination needs.

It is recommended that when providing a COI for a patient to take to school, a Parent/Patient card is provided as well for the patient's own record. An excerpt of a Parent/Patient card is shown here.

### Alabama Immunization Record

**Patient Name:** TESTA, TESTIE TEST PHARMACY  
**Date of Birth:** 07/11/2017 1010 TEST  
**Chart No.:** 654 TEST, AL 10000  
**Parent(s) Name:** \_\_\_\_\_ 334 5555555

Vaccine	Vaccine Given	Date Given	Physician or Clinic
<b>Diphtheria, Tetanus, Pertussis</b> (DTaP, DTaP-Hib, DTaP-HepB-IPV, DT, Tdap, Td, DTaP-Hib-IPV)	DTAP	05/18/18	



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## Doses Administered Report

This report displays the number of doses of vaccines administered by age group. Extend the “Reports” dropdown menu and click “Doses Administered”. Establish the time frame of the report by entering the “Starting” and “Ending” dates as shown here, then click “Run Report”.

Doses Administered Report

Starting Date:

Ending Date:

Return only VFC Results

This is a sample Doses Administered Report.

<b>REGISTRY DOSES ADMINISTERED REPORT</b>											
<b>TEST PHARMACY</b>											
<b>1/1/2018 - 5/18/2018</b>											
<b>Run Date: 05/18/2018</b>											
East Central District											
MONTGOMERY											
TEST PHARMACY											
Vaccines	Age in Months			Age in Years							All
	<12	12-23	24-35	3-6	7-12	13-18	19-29	30-49	50-64	65+	
DTAP	1	0	0	0	0	0	0	0	0	0	1
HPV9	0	0	0	0	0	1	0	0	0	0	1
IIV4	0	0	0	0	0	0	0	1	0	0	1

## Site Inventory

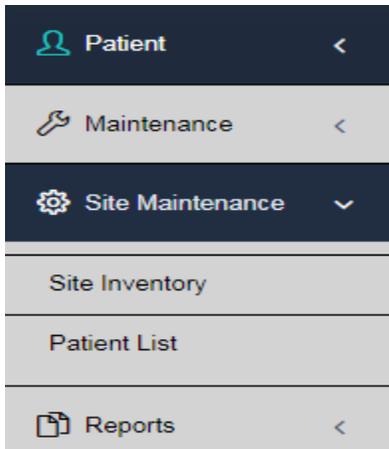
Pharmacies can choose to maintain their inventory in ImmPRINT. To access this feature, release the “Site Maintenance” drop down menu and click “Site Inventory” as shown here.



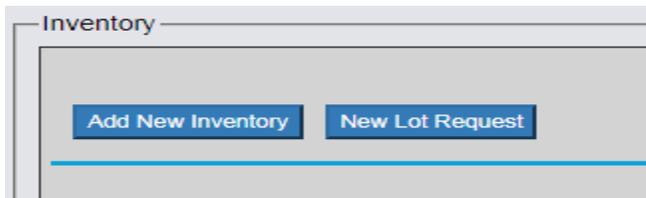
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Then click add new inventory as shown here.



You will then need to identify the vaccines' funding source and complete all fields seen here, and then click "Save". Please note that after completing the "Vaccine", "NDC", and "Lot" fields, the remaining fields may auto-populate.

**Inventory Details For TEST PHARMACY**

Save Cancel

VFC  PRIVATE PURCHASED  STATE PURCHASED  COUNTY PURCHASED  317 PURCHASED  340B PURCHASED  PANDEMIC

Vaccine\*  
--Select--

NDC \* Lot\* Manufacturer  
--Select-- --Select-- --Select--

Brand name Default Dosage(mL)  
--Select--

Expiration Date



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You will then see your inventory on the “Site Inventory” page. In this illustration, a DTAP has been entered into inventory.

Inventory

[Add New Inventory](#) [New Lot Request](#)

Vaccine	NDC	Lot Number	Brand	Expiration	Inventory Type
DTAP	58160-0810-52	2N43Z	Infanrix	04/12/2020	VFC

Red text indicates expired lots  
Green text indicates lots that are about to expire within 90 days

Vaccines that are expired will appear in red. Vaccines that expire within 90 days will appear in green. All other vaccines appear in black. You will also notice, in this illustration, a second button. This button is to be used when a needed lot number is not available. Click “New Lot Request” to request an unavailable lot number. Complete the required fields seen here indicated by a red \* and click “submit”.

Lot Details

[Submit](#) [Cancel](#)

Lot Number\*

Expiration Date\*

Vaccine\*

NDC\*

Brand name

Manufacturer

Default Dosage(mL)

Submitter's Email\*

Comments



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A message will be sent to ImmPRINT staff. The lot number will be activated and an email will be sent back to the requestor. If any of the information is incorrect, the return email will contain corrective instructions and the request must be resubmitted.



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