ALABAMA RENOVATION RECORDKEEPING CHECKLIST

Name of Firm:________________________________________________________________
Date and Location of Renovation:_________________________________________________
Brief Description of Renovation: _________________________________________________
____________________________________________________________________________

Name of Assigned Renovator:____________________________________________________
Name(s) of Trained Workers, if used:______________________________________________
____________________________________________________________________________
Name of Dust Sampling Technician, Inspector, or Risk Assessor, if used:__________________
_____________________________________________________________________________

☐ Copies of renovator and dust sampling technician qualifications (training certificates, certificates) on file.
☐ Certified renovator provided training to workers on (check all that apply):
☐ Posting warning signs ☐ Setting up plastic containment barriers
☐ Maintaining containment ☐ Avoiding spread of dust to adjacent areas
☐ Waste handling ☐ Post-renovation cleaning
☐ Test kits used by certified renovator to determine whether lead was present on components affected by renovation (identify kits used and describe sampling locations and results):
______________________________________________________________________________

☐ Warning signs posted at entrance to work area.
☐ Work area contained to prevent spread of dust and debris
☐ All objects in the work area removed or covered (interiors)
☐ HVAC ducts in the work area closed and covered (interiors)
☐ Windows in the work area closed (interiors)
☐ Windows in and within 20 feet of the work area closed (exteriors)
☐ Doors in the work area closed and sealed (interiors)
☐ Doors in and within 20 feet of the work area closed and sealed (exteriors)
☐ Doors that must be used in the work area covered to allow passage but prevent spread of dust
☐ Floors in the work area covered with taped-down plastic (interiors)
☐ Ground covered by plastic extending 10 feet from work area—plastic anchored to building and weighted down by heavy objects (exteriors)
☐ If necessary, vertical containment installed to prevent migration of dust and debris to adjacent property (exteriors)
☐ Waste contained on-site and while being transported off-site
☐ Work site properly cleaned after renovation
☐ All chips and debris picked up, protective sheeting misted, folded dirty side inward, and taped for removal
☐ Work area surfaces and objects cleaned using HEPA vacuum and/or wet clothes or mops (interiors)
☐ Certified renovator performed post-renovation cleaning verification (describe results, including the number of wet and dry cloths used):
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☐ If dust clearance testing was performed instead, attach a copy of report.
☐ I certify under penalty of law that the above information is true and complete.

_________________________________________________ ________________________
Name/ Title/ Date

ADPH-RRP-006-Recordkeeping checklist