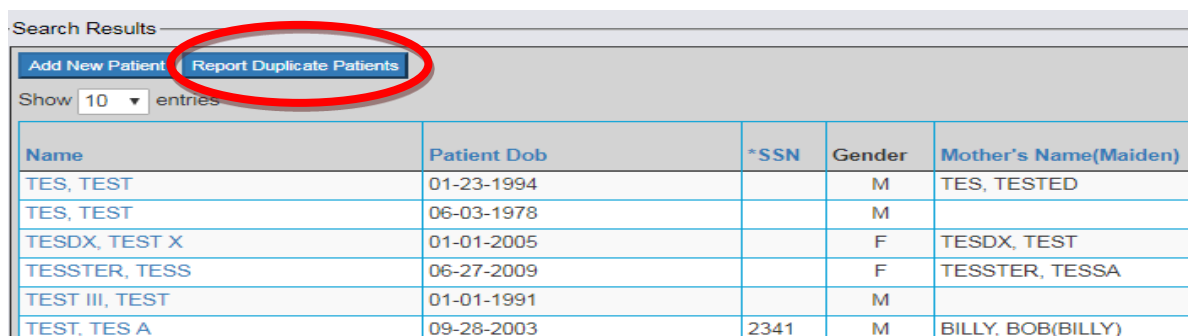


Duplicate Patients

Objective: At the completion of this section, the learner will know the:

- process for reporting a duplicate record

If you discover a patient has multiple records, you can report that duplication within the ImmPRINT system. The notification will be sent to ImmPRINT. From the “Search Results” page, select “Report Duplicate Patients”.



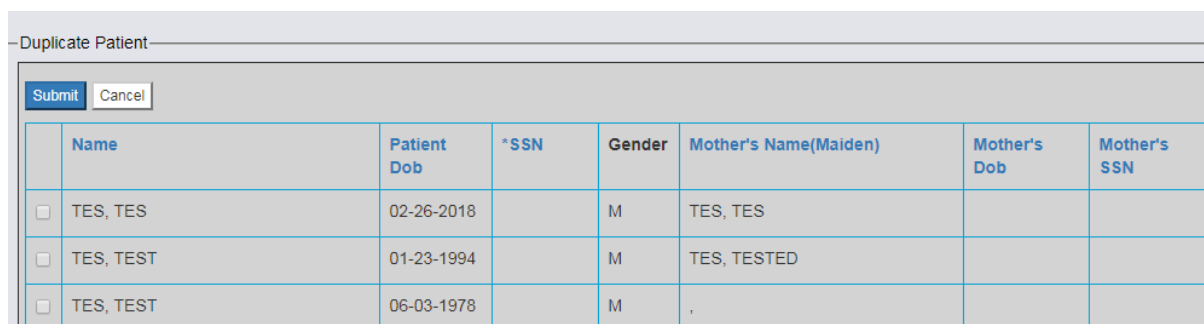
Search Results

Add New Patient Report Duplicate Patients

Show 10 entries

Name	Patient Dob	*SSN	Gender	Mother's Name(Maiden)
TES, TEST	01-23-1994		M	TES, TESTED
TES, TEST	06-03-1978		M	
TESDX, TEST X	01-01-2005		F	TESDX, TEST
TESSTER, TESS	06-27-2009		F	TESSTER, TESSA
TEST III, TEST	01-01-1991		M	
TEST, TES A	09-28-2003	2341	M	BILLY, BOB(BILLY)

A new page “Search Results” will appear. Check the white box on the left hand side of the potentially duplicated records (you must select two records).



Duplicate Patient

Submit Cancel

	Name	Patient Dob	*SSN	Gender	Mother's Name(Maiden)	Mother's Dob	Mother's SSN
<input type="checkbox"/>	TES, TES	02-26-2018		M	TES, TES		
<input type="checkbox"/>	TES, TEST	01-23-1994		M	TES, TESTED		
<input type="checkbox"/>	TES, TEST	06-03-1978		M	.		

Be sure to indicate which patient name is correct in the “Notes” section at the bottom of the page. This information is critical in ensuring the patient records are merged correctly. This will prevent the need for future correction of the patient’s name.



Alabama Department of Public Health

Immunization Division, 201 Monroe St, Montgomery, AL 36104

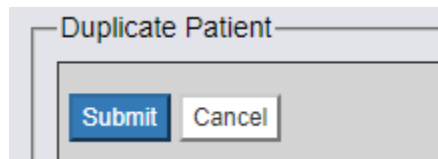
1-800-469-4599 www.alabamapublichealth.gov/immunization/index.html 11/17/17

Submitter's Email Address:

CALVIN.GIPSON@ADPH.STATE.AL.US

Notes:

Then click the blue “Submit” button.



This information is sent to ImmPRINT for review. Once confirmed, the duplicated records will be merged. When records are merged, the user reporting the duplication will receive an email entitled “Patients Merged” from ImmPRINT.

On the other hand, if conflicting and/or missing patient data is present, ImmPRINT staff and/or the district’s Immunization Compliance Manager (ICM) will contact you to clarify and gather more information. This is another reason to ensure that a user’s contact information is always accurate and that patients’ records contain complete and current data. Likewise, if it is determined that the submitted patient records are not duplicates, the records will not be merged, and the user will receive an email entitled “Patients are not duplicates”.



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