

Making Changes to 15/4 SSR Entries for October, November, and December 2013



December 16, 2013

Faculty

**Jennifer McNeel
Director of Case Management and
Care Coordination Training
Bureau of Family Health Services
Alabama Department of Public Health**

Time Edits

- We are working closely with our IT division to have the new SSR coding for Activity Types 2 and 3 and the new SSR maximum time edits placed into Production before the end of this month
- An email notification will be sent once the coding and edits are available

Priority 1

- December 2013 Plan First SSRs coded to a patient and Activity Type 4 will need to be edited and time modified as appropriate
- These SSRs will remain in production and will not be archived
- Care Coordinators will be able to make their own changes

Priority 2

- October 2013 and November 2013 Plan First SSRs coded to a patient and Activity Type 4 will need to be edited and time modified as appropriate
- The 15/4 SSRs for October 2013 will be moved back to production

Priority 2

- The SSRs for November 2013 will remain in production and will not be archived
- Care Coordinators will be able to make their own changes
- These SSRs will be pulled for billing at the close of business on Friday, January 31, 2014

Example: 15/4 With No Changes Needed

Example: 15/4 With Coding and Time Changes Needed

SSR Created for Face to Face Time

Service Type, Total Time, and Notes Edited on 15/4 SSR

Example: 15/6 and 15/4 With Coding and Time Changes Needed

How to Fix SSRs For 15/6 and 15/4 When Coding and Time Changes Are Needed

- The additional 15 minutes on the 15/4 SSR can be moved to the 15/6 SSR to comply with the billing limit

How to Fix SSRs For 15/6 and 15/4 When Coding and Time Changes Are Needed

- A billing inquiry spreadsheet must be completed and submitted to Revenue Recovery by the trained billing representative if a change is to be made to the time associated with a 15/6 SSR for October or November

How to Fix SSRs For 15/6 and 15/4 When Coding and Time Changes Are Needed

- There is no need to submit a billing inquiry spreadsheet if a change is to be made to the time associated with a 15/6 SSR for December as this time has not been billed

Requestor: Anita Stephens		Phone No: 5540		Worker: Jennita McNeel				
Patient/Client	County	Medicaid Number	CHFA	Provider Number/ Program	DOS	Paid	Denied	Assistance Needed
Joyce Pica	Calhoun	50001 (53094)	21102763	FP	10/1/2013			Remove 15 min from 15/4 SSR and add time to 15/6 SSR. 15/4 SSR will total 1 hr. 15/6 SSR will total 30 min.

Questions?

Contact:
Jennifer McNeel
Alabama Department of Public Health
(334) 206-3897
meredith.adams@adph.state.al.us