

Beason-Hammon Alabama Taxpayer and Citizen Protection Act

E-Verify – MOU

Contractor **MUST ENROLL** in the Department of Homeland Security's E-Verify program <http://www.dhs.gov/e-verify>. An MOU will be generated once enrolled in the E-Verify Program, bearing the number assigned to that MOU by the U.S. Department of Homeland Security.

A complete copy of that MOU must be submitted confirming enrollment in the E-Verify program from the contractor.

This is a requirement for contracts with non-governmental business entities or employers employing one or more persons and all professional services contracts between state agencies, state-funded entities, local governments or governmental units with the state of Alabama.

The State of Alabama has created an immigration department under the State of Alabama Department of Homeland Security (AHS). One of their functions is to assist Alabama companies with the E-Verify process.

Alabama companies who employ at least one person within the State, but less than 25, can enroll to allow the immigration department to act as the company E-Verify agent. This means that the immigration department will enroll the company in the federal E-Verify program and remove the burden of completing the process from the company. For more information and to enroll, visit <http://immigration.alabama.gov/eVerify.aspx>.

The process for the MOU procedure with the AHS Immigration Department is below:

The Contractor should:

1. Create Account: <https://verify.alabama.gov/Login/Index?ReturnUrl=%2f>
2. Complete the MOU enrollment process
3. Call the AHS Immigration Dept and request a completed MOU with the Alabama E-Verify Employer Agent Service signature and the Federal E-Verify signature be emailed to them.

The contact information for the department is:

Contact Alabama E-Verify

Phone: 855-verify-6 (855-837-4396)

Hours: Monday-Friday 8:00 a.m. - 5:00 p.m.

201 South Union Street, Suite 300

Montgomery, AL 36104