



## NEWS RELEASE

### ALABAMA DEPARTMENT OF PUBLIC HEALTH

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## HIV/AIDS Division seeks nonprofit fiscal/program management agent

### FOR IMMEDIATE RELEASE

#### CONTACT:

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With federal funding from the Health Resources and Services Administration, the Alabama Department of Public Health, Division of HIV/AIDS Prevention and Control, announces a request for proposals intended to select a **nonprofit** agency (nongovernmental) to provide lead agency services for the division's Ryan White Care and Service Program.

Services provided by the fiscal and program management agent will include the following:

- Invoicing
- Bill payment
- Hosting of a statewide data base (web-based Ryan White Care Ware and other program-specific data collection, management and analysis)
- Sub-grant administration
- Program monitoring support for service providers

Lead agency services are required for the period April 1, 2013, through March 31, 2014, from a nonprofit 501(c) (3) agency located in the Alabama. The sub-grant will be renewable for a second and third year until March 31, 2016.

To be eligible to bid, a nonprofit 501(c)(3) located in Alabama must also **not** be a provider of HIV/AIDS services receiving Ryan White funding or currently maintain a financial relationship with any provider of Ryan White, Part B services which could represent a conflict of interest. Preference will be given to agencies serving in an existing position of fiscal agent for same or similar agencies.

No letter of intent will be required. The due date for the proposal is March 14, 2013.

For more information or questions, please contact Jane Cheeks, J.D., M.P.H., Director, at (334) 206-5364, or email; [jane.cheeks@adph.state.al.us](mailto:jane.cheeks@adph.state.al.us), address; HIV/AIDS Division of Prevention and Control, RSA Tower, P.O. Box 303017, Montgomery, Ala. 36130-3017, or fax; (334) 206-5853.

To obtain a copy of the Request for Proposal, please submit an emailed or written request on your agency letterhead stationery.

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