

**Alabama Child Death Review System
State Team Meeting Minutes
April 21, 2011**

State Team Members Present:

Sue Ash (Proxy-Commissioner Nancy Buckner)
Corporal Marc Boyd (Proxy-Colonel Hugh McCall)
Aretha Bracy (Proxy-Representative Jim McClendon)
Dr. Tonya Bradley
Richard Burleson (Proxy-Dr. Don Williamson)
Cathy Crabtree
Sheriff Herbie Johnson
Dr. Bill King
Steve Lafreniere (Proxy-Commissioner Zelia Baugh)
Marian Loftin
Johnny Long (Proxy-Dr. Robert Brissie)
Dr. Kathy Monroe
Chief Ray Moore
Dr. Cheryl Outland
Kelley Parris-Barnes
Sheriff Bobby Timmons
Dr. Dale Wisely

Guests/Staff Present:

Greg Gambriel
Bob Hinds
Dr. Jim McVay
Theresa Wilson
Dr. Albert Woolbright

Call to Order

On April 21, 2011, at 1:00 PM at the Alabama Industrial Development Training (AIDT) Center in Montgomery, Alabama, the Alabama Child Death Review System (ACDRS) State Team meeting was called to order by Richard Burleson.

Welcome of Members and Guests

Mr. Burleson welcomed everyone and introductions were made by those in attendance. Mr. Burleson also explained the organizational changes for the Child Death Review program and the recent move from the Bureau of Family Health Services to the Bureau of Health Promotion and Chronic Disease in the Behavioral Health Division. Mr. Burleson remains the Director of the ACDRS and will assume the role of Director of the Injury Prevention Branch. Also in attendance were Dr. Jim McVay, the Bureau Director and Bob Hinds, the Division Director.

Old Business

State Team Membership Update

Mr. Burleson reported on the current vacancy of the clergy position due to the resignation of Dr. Karl Stegall. Mr. Burleson will contact the Governor's Office to request an appointment for this position.

Approval of Past Minutes

A quorum of members being present, the minutes for the January 20, 2011 meeting was approved as written.

Case Status Update

Aretha Bracy presented the Case Status Report and stated that fifteen of the local teams were 100% in case completion. Ms. Bracy cited several possibilities for the decreased case completion rate (510%), and reported that several teams have review meetings and new district attorney/coordinator orientations scheduled. The state team members as well as the CDR staff expressed their concerns about the decreased rate. Several members offered guidance and committed to contact local teams in their area to motivate team meetings and case submission. The CDR staff would continue to contact local coordinators to assist in the increase of case completion rates.

27th National Symposium on Child Abuse

Mr. Burleson reported that he and Aretha Bracy had recently attended the *27th National Symposium on Child Abuse* in Huntsville. Mr. Burleson made two presentations on child maltreatment and child death review. He intends to submit a proposal to present at the conference next year.

National CDR Coordinators' Meeting

Mr. Burleson gave an overview of the National CDR Coordinators' meeting held in Atlanta this week. CDR Directors across the country were invited to share best practices and engage in discussions with colleagues. In addition, the Southeast Coalition met and continued in the production of the first regional CDR report.

Revised LCDRT Guidelines

Mr. Burleson circulated a rough draft of the revised LCDRT Guidelines for members' input. The Guidelines are close to the final format for printing and copies will be available online very soon.

New Business

ATV Update – Dr. Kathy Monroe

Dr. Monroe presented an ATV update on their outreach and legislative efforts regarding the increase of fatalities on ATVs. Dr. Monroe provided statistical information and also available resources for pediatricians and parents to prompt discussions regarding ATV safety.

2011 Formal Recommendations

Past SCDRT Recommendations were discussed in terms of which ones had been adopted as policy or law, in part or in whole, and which ones had not. It was decided that future recommendations will be more properly referred to as "Formal Recommendations of the State Child Death Review Team" instead of "Governor's Recommendations" as done in the past. A new draft set of recommendations will be proposed and discussed at the next SCDRT meeting.

Remaining 2011 Meeting Dates

- **Thursday July 21, 2011**
- **Thursday October 20, 2011**

Open Discussion

Dr. Bill King suggested that ACDRS explore the possibility of a Statewide Hospital Surveillance Database.

Mr. Burleson reported that the CPSC has adopted new standards for toddler beds that parallel crib beds regarding slats, rails, etc.

Executive Session (if necessary)

An executive session was not called during this meeting.

Adjourn

There being no further items on the agenda and no further discussion requested, without objection, the meeting was adjourned.