

**Alabama Child Death Review System  
State Team Meeting Minutes  
Montgomery, AL  
April 18, 2013**

**State Team Members Present:**

Dr. Stephen Boudreau  
Marc Boyd (Proxy-Colonel Hugh McCall)  
Aretha Bracy (Proxy- Jim McClendon)  
Richard Burleson (Proxy-Dr. Don Williamson)  
Reverend Joseph Godfrey  
Steve Lafreniere (Proxy-Jim Reddoch)  
Dr. Debra Williams  
Jerry Williams

**Guests/Staff Present:**

Folashade Ayanwale  
Harold Brown  
Wendy Caraway  
Bob Hinds  
Dr. Debra Hodges  
Lisa Reid  
Janice Smiley  
Alton Stone  
Theresa Wilson  
Dr. Albert Woolbright

**Conference Call:**

Dr. Robert Brissie  
Adrinda Carter  
Marian Loftin  
Johnny Long  
Gina South

**Call to Order**

On April 18, 2013, at approximately 1:00 PM at the Alabama Industrial Development Training (*AIDT*) Center in Montgomery, the Alabama Child Death Review System (ACDRS) State Team meeting was called to order by Richard Burleson.

**Welcome Members and Guests**

Mr. Burleson welcomed everyone and introductions were made by those in attendance.

**Old Business**

**State Team Membership Update**

Mr. Burleson reported vacancies for two private citizen appointments, a health professional with expertise in child abuse and neglect appointment, and the Coroners Association representative. Corporal Boyd reported the resignation of Chief Ray Moore from Wallace Community College Selma leaving a vacancy for the Association of Chiefs of Police.

## **Approval of Past Minutes**

The minutes for the January 17, 2013 meeting could not be approved because a quorum was not present.

## **Case Status Update**

Ms. Bracy reported on the Case Status Report and Team Performance for 2008, 2009, and 2010 and provided a detailed accounting of the seven local review teams that have not reviewed and submitted completed cases in the last three years. The CDR staff anticipates that contact made to the district attorneys for the seven teams will encourage completion of assigned cases.

## **COIIN Update**

Ms. Bracy gave an update on the COIIN Initiative where the goal of the Infant Safe Sleep Strategic Action Team is to create a consistent message for all the entities that provide infant safe sleep education to caregivers, mothers, grandparents and families in the state. By utilizing existing programs, such as but not limited to, hospitals, safe sleep initiatives, and care coordinators, the goal of the team is attainable and measurable.

## **CPSC Recall Inspections**

The CPSC recall inspections will be conducted again this year and Ms. Wendy Caraway will coordinate and schedule inspections with the staff.

## **CPS Clinics**

The CPS clinics are held monthly and most of the staff is trained to conduct child restraints. According to a recent NHTSA survey, more children are riding in appropriate age restraints. Ms. Folashade Ayanwale has been in contact with representatives regarding the current venue and this site will no longer be available after mid-summer. Any suggestions for potential venues are welcomed.

## **Suicide Prevention Efforts**

The three year award for the Youth Suicide Prevention and Awareness program is a first time award from SAMSA to the Department. As contracts are processed with three partnerships, Dr. Debra Hodges and Ms. Lisa Reid are making education and awareness presentations. Dr. Godfrey also shared information regarding their suicide prevention efforts and the availability of program materials for use in youth suicide prevention.

## **New Business**

### **LCDRT Update**

The FBI honored Birmingham's Prescott House with the "Director's Community Leadership Award for 2012". Ms. Mary Murphy, the executive director of Prescott House traveled to Washington, DC to receive this formal award to individuals and organizations making an exemplary impact on the community. Prescott House was recognized for providing services to children who may have witnessed or been victims of abuse or trauma in Jefferson and surrounding counties. We congratulate Ms. Murphy and Prescott House for this award and her leadership as the local coordinator for the Birmingham Division of Jefferson County's local review with an annual 100% case completion rate.

### **CFTF Update**

Ms. Marian Loftin briefly updated that CFTF was level funded and CDR's funding was not affected.

### **Tentative 2013 Meeting Dates**

- Thursday, July 18, 2013 \*\*
- Thursday, October 17, 2013

\*\* July meeting would be conference call meeting due to vacation and travel season

### **Open Discussion**

No new items were proposed or discussed in the Open Discussion section of the agenda.

### **Executive Session (if necessary)**

An executive session was not called during this meeting.

### **Adjourn**

There being no further items on the agenda and no further discussion requested, without objection, the meeting was adjourned.