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Alabama State Child Death Review Team Meeting Meeting Minutes

Meeting Arrangements:

Date: October 17, 2019
Scheduled Time: 1p.m.
Meeting Location: AIDT, Montgomery Alabama
Attendance in Person: Max Capouano, M.D., Alabama Academy of Family Physicians
Ileeia Cobb (Proxy-Lynn Beshear, Commissioner, Alabama Department of Mental Health)
Gloria Davis, ADPH
Tim Davis, Private Citizen, Governor Appointed
Joshlynn Edwards, ADPH
Kimberly Gordon, ADPH
Erin Hill, ADPH
Bob Hinds, Private Citizen, Governor Appointed
Cindy Hines, Private Citizen, Governor Appointed
Patrick Lamb (Proxy-Jill Lee, Alabama District Attorney's Association Representative)
Sally Longshore, Private Citizen, Governor Appointed
Nicole Lovvorn, ADPH
Jerry Williams, Alabama Coroner's Association

Attendance via Conference Call:

Scott Belton (Proxy-Angelo Della Manna, Alabama Department of Forensic Sciences)
Candace Dye, M.D. Children's Hospital, ADPH Appointed
David Rydzewski, M.D., Alabama Department of Forensic Science
LaBeatrix Tatum, Clergy, Governor Appointed

Meeting Chair: Gloria Davis
Call to Order: 1p.m.
Adjournment: 1:52 p.m.

Agenda Item 1: Welcome and Roll Call

On October 17, 2019 at approximately 1p.m., at AIDT in Montgomery, Alabama, the Alabama Child Death Review System (ACDRS) State Team meeting was called to order by Gloria Davis. Roll was then taken. Ms. Davis welcomed everyone, and introductions were made by members in attendance and via telephone.

Agenda Item 2: Old Business

State Team Membership Update:

Ms. Davis introduced the new team members:

Cindy Hines, Private Citizen, Governor appointed

Tim Davis, Private Citizen, Governor appointed

The minutes from the July 18, 2019, meeting could not be approved because a quorum was not present.

Agenda Item 3: First Item of New Business

Personnel Changes:

Kimberly Gordon – Program Director for Alabama Child Death Review

Ms. Gordon has been with ADPH for 18 years as a social worker and is excited about her new role and passionate about getting more reviews completed.

Nicole Lovvorn – Coordinator for Alabama Child Death Review

Ms. Lovvorn is from Butler County and has been a social worker for 19 years and with the ADPH for 14 years. She looks forward to working with everyone in the program and getting some tangible goals met.

Local Child Death Review Team (LCDRT) One Day Training

All local coordinators were invited.

Training was held for 2 days in August; there was a good turn out on both days. A facilitator from Michigan with the National Center of Fatality and Review Training had an expert panel who gave advice on challenges facing the local teams. Some of those challenges included getting participation from the community to show up and be a part of the meeting, back logs, changes in ADPH staff, time required, and more support from the state office. The state office will work on those suggestions and will provide updates.

Training also included a Circuit Phase group discussion. They were asked several questions but two really stood out. Those questions were:

What are the most significant challenges they face?

- Back log
- Low and meaningful participation
- Changes in ADPH staff

What are their concerns?

- No change in behavior
- Time required to enter data used
- Training
- More Support from the state office, Ms. Davis states they will work on providing more support.

When asked the training group stated the most valuable members of their teams are:

- Pediatricians
- Nurse Practitioners
- Medical Examiners
- Law Enforcement
- Department of Human Resources (DHR)

The group also stated that they would like to invite those who could bring a fresh set of eyes when reviewing cases, someone like a teacher.

Training group also stated they would like to have Mental Health representatives in attendance, Ms. Davis stated that ASCDR Team has a current member on the state board who was not in attendance today; however that individual is going to help and get a mental health representative to those local team meetings.

It was also stated that getting DHR to the meetings is a challenge, Ms. Davis states a member on the state board who is not present today has already reached out to try and get those representatives from DHR to the local team meetings.

Mr. Jerry Williams stated that the training was excellent, very well executed, and he felt like the participants took home some very good information.

Next Annual Report/January 1, 2020 Deadline

An Epidemiologist not in attendance; he is currently working on the 2016 report.

A January 1, 2020 deadline was given to the local teams to have their 2017 and 2018 cases reviewed. New staff will stay in contact with local teams to see if there are any issues or barriers that could keep them from meeting that deadline. Ms. Davis felt like the teams would be able to meet that deadline. One of the issues within Child Death Review has been to keep the data current and she knows that is a challenge. Ms. Davis hopes that once the teams are able to get their 2017 and 2018 cases entered that should help bring the data as current as possible.

Dr. Max Capouano stated the last time he was on a call there were several counties that were quite delinquent on their reviews more than just 2016. He wanted to know if there have been any reports showing that they have made any traction.

Ms. Davis stated we have seen with this with a few and with the limited staff it has been quite a challenge. She also stated one of Ms. Lovvorn responsibilities coming in will be to connect with our local teams to make sure they are reviewing cases, and if not, Ms. Lovvorn and Ms. Gordon will travel to help these teams conduct meetings to that we get that review rate up. Last review was around 58% and she wants it to be and knows it should be much higher. Ms. Davis stated that she hopes that connecting more with the local teams will help with the review rate. Will continue to work closely with those counties to get that review rate up.

Sudden Unexplained Infant Death Investigation (SUIDI) Funding

Series of six trainings all around the state

Funding from the Children's Task Force gave approximately \$45,000 to complete the 2 day trainings.

In January ASCDR reapplied for that funding and was informed in September that we have been approved, will not get another \$45,000.00, but somewhere approximately \$11,600, and will have the opportunity in 2020 to offer the SUIDI training again. The training enabled many law enforcement agents to be involved. Ms. Davis stated she felt like those that attended came away with some new-found knowledge on how to go out and investigate cases.

Funding Source Update

A meeting was held last week with Children's First Trust Fund to discuss the CDR's source of funding.

In the upcoming fiscal year, they would like a better understanding of how the funding is spent, and they want CDR to focus on outcomes and how CDR is spending that money also to just be a little more detailed about the activities CDR is involved in throughout the year. Request that CDR come up with ideas or questions that we as agencies are not being asked as to how these funds are being spent.

CDR has a meeting with them on November 13, 2019.

Teen Driver Safety-Joshlynn Edwards

5th year for teen driving summit

Educate young and future drivers on safe driving practices

Focus on distracted driving

Partnered with Children's Hospital of Alabama, Alabama Department of Public Health (ADPH), Mothers Against Drunk Driving (MADD), and Alabama Department of Transportation and funded through State Farm

Will hold four trainings, already conducted two trainings one in Tuscaloosa and one in Orange Beach, headed to Troy next week.

Tuscaloosa, 216 students attended from 12 different schools

Orange Beach, 200 students attended from 12 different schools

Child Passenger Safety-Joshlynn Edwards

Held once a month in Montgomery at the State Farmers Market where free car seats are given out to eligible families. Educate them on proper installation, positioning of the car set and when to move the child to the next level car seat. Received funding from ADECA, second year for funding from them.

Will have trainings across the state to train others to become car seat safety technicians, last year there were two trainings held and we were able to educate people from East Alabama Medical Center, as well as 6 of the district outreach coordinators and they will be responsible for setting up three different clinics where they will have car seat checks

Three clinics will be held covering 18 counties across the state on how to properly install car seats, these clinics are funded by ADECA Funding.

Free Car Seats are distributed in Birmingham, Huntsville, Mobile, Montgomery, and Tuscaloosa.

Three trainings will be held for new inspectors in the upcoming year, short staffed so would love for you to come on board

Mr. Scott Belton would like to know who to contact for the upcoming training Joshlynn Edwards, by e-mail address, Joshlynn.Edwards@adph.state.al.us

Dr. Max Capouano wanted to know how the clinics are advertised and would like to be able to tell his new mothers about the clinics.

Ms. Edwards advised that the clinics are not advertised due to fear of not being able to meet the demands, she also stated that information about clinics are usually passed along through word of mouth and social service originations.

Ms. Cindy Hines wanted to know how many car seats have been distributed. According to Ms. Edwards, she did not have the actual number available, however that number was approximately 2,000.

Agenda Item 4: Open Discussion

CDR Training Conference

Ms. Davis addressed the fact that the last CDR Conference was scheduled in 2016 and there have been a lot of questions as to when they will have the conference again.

Ms. Davis stated that one of the bureau directors' concerns were that there was such a low review rate and he challenged to get the review rate up to 50% and the review rate has reached 58%, so there has been talks about trying to do the conference.

Would like to get feedback, limited pot of money, suggestions or thoughts team members might have, very early planning stages, thinking maybe April and the beach.

Funding possibly \$48,000

Ms. Davis stated that when you factor in covering the lodging of the local teams that is generally about \$42,000, in the past they were allowed to invite two people as well as state office staff.

Reached out to 2 hotels Hilton and Perdido Beach Resort only had a response from Hilton with a rate of \$161 a night, Perdido Beach Resort had not responded at the rate of \$161 a night that would run about \$32,000.

Ms. Cindy Hines suggested what if you require the team to have met a certain percentage to be able to participate in the conference. Ms. Davis stated that has been done in the past and would not hesitate to do again. Ms. Hines stated what would be the point in that team coming if they were not able to provide the information needed to improve the program.

Mr. Tim Davis asked what besides training have been some of the other barriers as to why the teams are not committed to producing the data. Ms. Davis stated time and participation

Mr. Jerry Williams stated that we should also be aware of how fragile these local teams are, it all comes through the District Attorney's (DAs) office and as DA's change or those people retire, and someone new takes over it will change. Challenge for the state committee to keep those teams running, some DA's are more committed to keeping Child Death Review running than others. Local teams are very fragile. Not always that the teams are just not doing it, becomes a matter of what kind of support they have and who is driving the team.

Ms. Ileeia Cobb asked if the 1 day trainings will provide information on how to set up a structure for these meetings. Ms. Davis states yes that will be included. Ms. Cobb stated she thinks we could see improvements with that type of training. Ms. Davis stated they would like to offer a variety of topics at the training conference. Ms. Cobb asked if there is some kind of incentive, (certificate or award) involved for the top counties. Ms. Davis stated incentives have been given in the past; however to her understanding, the conference served as a reward for doing the work.

Mr. Bob Hinds stated that they have identified in the annual yearly report which teams are doing well and which teams are not which can in turn put pressure on teams to do the work.

Mr. Jerry Williams suggest paying lodging not mileage.

Ms. Cindy Hines asked if there have ever had sponsors. Also, maybe provide one meal instead of all. Ms. Davis did not to her knowledge know of there ever having been sponsors.

Mr. Bob Hinds suggested the State Lodge in Gulf Shores or maybe state parks like Joe Wheeler.

Mr.Scott Belton states that Corners Association has had conferences at the beach in the past and may have contacts. Ms. Davis will reach out for any contact information.

Dr. Candace Dye stated that the AAP (American Academy of Pediatrics) may also have some contact information for the beach.

Potential sponsors Legacy of Hope, Advance in Sight- already have and established contact with these groups.

Dr. Max Capouano would gladly contact Baptist Health or Children's Hospital of Alabama. Suggested reaching out to State Farm or the brand who makes the car seats we provide, Ms. Edwards states that they use Evenflo.

Ms. Sallye Longshore suggested having exhibitors and charging an exhibitors fee.

Next Meeting

Date: January 23, 2020
Scheduled Time: TBD
Meeting Location: TBD

Adjournment