

Community Surge & Resiliency

Bryan Elementary
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Emergency Response Plan

Overview

- Designed to communicate the immediate and appropriate action to be taken to protect our students, faculty, and staff during the event of a crisis.
- Based on a thorough assessment of the school plant in relation to accessibility and safety during a crisis.

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Emergency Response Plan

Overview

- Crisis Management Team assisted with the development and implementation of the plan.
- Safety plan consists of: School Security Plan, Faculty-Staff Handbook, Severe Weather Plan, Tornado Drill Assigned Area Plan, Fire/Evacuation Route Plan, and a Floor Plan.

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Overview of Accident

- Occurred the morning of March 28, 2008.
- 44 5th Grade Students in route to Tennessee Aquarium.
- Accident occurred in the Springville area with charter bus #1.
- Teachers on buses #2 and #3 took control in the organization of students at the crash site.
- Injured students and teachers were transported to area hospitals via helicopter and ambulance.
- Jefferson County Board provided transportation to uninjured students to Springville Armory.

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Implementation of Safety Plan

- A SchoolCast (a computerized rapid notification system) message was sent to all parents informing them of the situation.
- Local law enforcement assisted in keeping the media to a minimum.
- Food and water was brought in for students returning to the school.
- Teachers at the school site were informed via email on current events.

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Implementation of Safety Plan

- Safety Plan is reviewed by all faculty members. Each member has detailed job descriptions and has practiced implementation of these duties.
- The following members of the Crisis Management Team were instrumental in the implementation of the plan: Public Information Officer, Safety Officer, Site/Facility Security, Supplies/Facilities, Medical, Communications, Student Release.

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Implementation of Safety Plan

- ❏ County Board Employees were assigned to various hospitals where accident victims were transported.
- ❏ Area Principals came to Bryan in order to provide additional assistance, even though this is not part of the Safety Plan.

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Revisions to Safety Plan

Field Trip Procedures Amendment

- ❏ Each teacher will have a copy of all teachers' roll for students who are going on the field trip in addition to their own.
- ❏ An additional copy of these class rolls must be on board each bus for emergency personnel.
- ❏ Teachers must select a Field Trip Coordinator and an Assistant Coordinator. These two persons cannot ride the same bus.
- ❏ Duplicate copies of the field trip roster for each teacher must be available on each bus in case of emergency.
- ❏ Each faculty/staff member should have the school's emergency number in case the main school number is busy.

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Revisions to Safety Plan

- ❏ Revisions of the School Safety Plan are currently under review in case of another off site crisis.
- ❏ Example: Calling local law enforcement personnel for transportation to the site of the emergency.

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