



QUICK STEPS FOR MEDICAL CERTIFIERS

- Website: alabamapublichealth.gov/EDRS
- Click [Login to AL-EDRS](#).
- Enter your user name and password and click **Login**.
- Select **EVERS Death** to go to your home page.
- Click on [Select](#) beside the record you need to access.
- Click on the **Cause of Death** tab.
 1. Verify date and time of death.
 2. If the Cause of Death is not known at this time, click the "Pending" box. Go to Step 10.
 3. Enter Cause of Death and Approximate Interval Between Onset and Death. Enter at least a Cause A. Add B, C, and D where needed. If the interval is not known, select "Unknown."
 4. Add Other Significant Conditions, if applicable.
 5. Answer the Pregnancy question, if applicable.
 6. Select a Manner of Death.
 7. Answer the Autopsy Question. If Yes, answer the findings question.
 8. Answer the Toxicology Question. If Yes, answer the findings question.
 9. Is the Death resulting from Trauma or an Accident, Homicide, or Suicide? If Yes, the Injury section will open and the questions must be answered.
 10. Click **Save Record/Changes**.
 11. Click **Sign Record**.
 12. If there are no errors, you will get a message saying the record has been successfully signed. Go to Step 19.
 13. If there are errors, click on **Validations** in the red menu bar.
 14. Some causes of death, such as Respiratory Failure or Cardiac Arrest, need to be verified if there are no additional causes entered. A Pending cause of death also requires verification. To verify a cause of death:
 - a. Select **Edit Status**.
 - b. Select "Verified As Is."
 - c. Select **Update**.
 15. Click on **Death Record** in the red menu bar to return to the record.
 16. Click on the **Cause of Death** tab.
 17. Click **Save Record/Changes**.
 18. Click **Sign Record**.
 19. Click on **Home** in the red menu bar to return to the home page to complete additional records or click on **Logout** to exit EDRS.

➤ For assistance with Electronic Death Registration, call the Help Desk at **334-206-2754**.