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UPDATES for *January 2020*

- ***Welcome to the year 2020!*** Great things are going to happen as we resume our Immunization kick-offs and continue working with the vendor on other improvements.
- We want to thank the counties who have notified us when they have immunizations scheduled so that we can do their Kick-off. Remaining counties in the West Central and Southeastern districts are asked to please do so. Our goal is to have every county keying **immunizations** into CureMD as early in 2020 as possible. Refer to the October 2019 Bulletin for instructions on how the kick-off is done.
- A document entitled “Policy for County Health Department Staff and Providers Amending EHR Records” has been placed in the **ADPH Document Library** and emailed out to the counties. To access this and other records go to ADPH Document Library and scroll down to EHR and click it. Choose the desired document. You can save these to your computer or print them to put into a binder for quick reference.

This policy discusses the correct workflow for requesting an EHR record amendment (nurses, nurse practitioners, and clerks). All requests will be reviewed and corrective action will be sent to the EHR team by Kaye Melnick, Jabari Sullen, or the NP Senior. The EHR team will follow-up with the nurse, NP, or clerk on how to amend the record. This covers items such as modifying an immunization, changing Provider Note contents, and/or removing documentation from a note, and ensuring documentation integrity in the EHR.

- **Reminder: Topaz signature pads and Dymo label makers** may be ordered from AIDB. Refer to the November 2019 Bulletin for product numbers and ordering instructions.
- Staff training is to be developed for In-House Lab Enhancements. Details will be included in future issues of the Bulletin.
- A training manual, “Guidance for Updating Calendars”, will soon be placed in the ADPH Document Library. Details will be included in future issues.
- ***We look forward to a productive year.***