Date

Coroner Name
County Coroner
Address
City, State Zip

Dear Coroner:

Enclosed is a list of the requested reports for the Alabama Violent Death Reporting System (AVDRS). The information being requested is for our current **data collection year**. AVDRS would like to receive the information within 30 days of the date of this letter.

The information being requested includes your **coroner's report, autopsy report (if available), toxicology and firearm reports** that you may have related to the cases attached to this letter. You may be able to retrieve some of the information being requested through the Coroner's web portal through the Alabama Department of Forensic Sciences. You may email, mail, or fax the requested information to Stuart Hoyle. Mr. Hoyle's contact information is as follows:

Stuart Hoyle, M.P.H.
Alabama Department of Public Health
Alabama Violent Death Reporting System
201 Monroe Street
The RSA Tower, Suite 980D
Montgomery, AL 36104
stuart.hoyle@adph.state.al.us
(334) 206-5588 [office]
(334) 206-3778 [fax]

We appreciate your assistance with our program. If you have any questions, please contact Mr. Hoyle.

Sincerely,

Branch Director

SAMPLE

Surveillance & Prevention Branch

/CD
Enclosure

SAMPLE