

2008 Concluding Assessment - Alabama

Strategic Goal: Protect Citizens

<b>Appendix B.5 Acquire &amp; Distribute Medical Countermeasures: ALABAMA</b>		
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<b>Supporting Activity</b>	<b>Rating</b>	<b>Comments</b>
<i>Prepare</i>		
Sub-objective B.5.1 – Receive and store antiviral drugs, personal protective equipment and medical supplies from SNS		
A central warehouse [Receipt/Store/Stage (RSS) facility location has been selected for the receipt of antiviral drugs, personal protection equipment (N95 masks, etc.) and other ancillary medical supplies from SNS. (For	3	AL has indicated that antiviral and associated assets will be received at the Primary RSS site . This site has been reviewed and meets recommended guidelines for SNS push package and PI antiviral storage.
A contract, memorandum of agreement (MOA) or other appropriate documentation is in place that guarantees the availability of the selected RSS.	3	MOA's have been established and verified.
The RSS management team and back-up personnel have been identified	3	
The RSS management team and back-up personnel have job action sheets for their specific functions	3	
The RSS staff/volunteers and back-up personnel have been identified	3	Volunteer staff are identified through the State LCMS/ESAR-VHP resource. Supplemental staff can be mobilized through Medical Reserve Corp and other local area data bases.
Call down rosters for 24/7 operations for all RSS Managers and staff/volunteers are documented, reviewed and tested for accuracy	3	Although the cited reference does not specifically address this activity, frequency and scope of call-downs have been evaluated through SNS Program assessment.
Job action sheets and just-in-time training materials have been developed for each of the RSS functions	2	JAS contain positional responsibilities and some elements that can serve as minimum JIT resources. Recommend development of RSS function JIT course materials to ensure proper orientation and understanding of positional responsibilities.
An inventory of material handling equipment that's available at the RSS is documented along with a list of materials/supplies that need to be procured and/or delivered at the time of activation	1	The cited reference describes a general listing of potential material that may be needed for RSS operations. Specific listing should be provided to describe and delineate those MHE resources available, on-site, at the RSS site and those that would be mobilized and transported to the RSS site.. These inventory

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Supporting Activity	Rating	Comments
An inventory of office equipment that's available at the RSS is documented along with a list of materials/supplies that need to be procured and/or delivered at the time of activation	1	The cited reference describes a general listing of potential material needed for RSS operations. Specific listing should be provided to describe and delineate those supply resources existing at the RSS site and those that would be mobilized in response to an event. available or transported to each RSS location should be provided. Inventory resource lists should be provided to support each RSS site location.
Plan for a primary and back-up inventory management system (IMS) is in place	3	A primary and backup system are identified in AL. However, the cited reference information appears to be an incomplete listing of IMS resources supporting SNS event tracking. It should be noted that AL hospitals utilize the AIMS IMS system for medical material requests. It is also not clear whether the Procureit IMS system operates to support RSS, distribution node and POD level operations or restricted to RSS. Plan documents should clarify and be amended, to include a full description of IMS resources and applicable utility.
IMS staff have been identified to perform inventory management functions	3	
Activity Added by State		
<i>Respond</i>		
Sub-objective B.5.2 – Allocate and distribute drugs within the State		
An allocation methodology and plan is in place.	2	A general population based allocation strategy described. A defined plan or procedure for allocation and apportionment for all levels of distribution have not yet been described. Template allocation tables are described detailing material allotments necessary for counties by population. Recommend project area modify and/or augment data set to describe apportionment totals at each distribution site and Distribution would occur by one of two possible mechanism, depending on the severity and rate of disease transmission in the State. One method, consistent with existing SNS distribution pathways details distribution to regional nodes, transfer to
Recipient locations have been agreed upon (e.g. hospitals, skilled nursing facilities, community health centers, and other treatment facilities) and documented. Documentation includes but is not limited to:	1	SME was unable to find the indicated information in the cited reference. The indicated file reference describes a listing of one primary RSS and 4 ancillary distribution nodes. A listing of potential "end-user" Treatment centers/hospitals was not provided. A listing of end-used/recipient Treatment Center locations with should be compiled and contain the indicated contact and facility information.
Location name, address and telephone #s		See above Comment

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Supporting Activity	Rating	Comments
Points of contact and contact information		See above Comment
Facility off-load location and assessment of the site off-load capabilities		See above Comment
The plan to train recipient locations on the antiviral drug distribution activation procedures is in place.	3	
Procedures are documented for recipient locations to request additional supplies.	3	
A Distribution Manager and back-up(s) have been identified.	3	
Procedures to monitor chain of custody are in place.	3	
A distribution plan is in place that includes:	2	AL has identified a multi-layer distribution model as the primary means for distribution of SNS and antiviral assets. As a back-up contingency, program infrastructure will support a single-layer, RSS to POD, distribution process if needed. The primary method allows for receipt of assets at the RSS with subsequent apportionment and distribution to the 4 regional distribution nodes. Distribution nodes further apportion by county and transport to local staging sites for shipment to PODS and treatment centers. Although, route information could not be located in the indicated references, AL indicates that distribution route have been prepared and exercised. General travel times for the distance from RSS to node were documented. Load planning, palletization and route optimization details are not formalized. An operational strategy exists for communication between RSS, node and terminal sites for tracking assets but this is not yet formalized the SNS plan. Detail provided for scheduling and frequency of distribution are general and event specific.
Delivery locations and routes		
Load planning		

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Supporting Activity	Rating	Comments
Communication plan with RSS/drivers/recipient locations		
Delivery schedule/frequency		
<p>Primary agency/Organization has been assigned to distribute antiviral drugs, personal protection equipment (N95 masks, etc.) and other ancillary medical supplies. A contract, memorandum of agreement (MOA) or other appropriate documentation is in place that guarantees the availability of the selected resource. Agreement should include but not be limited to:</p>	3	<p>The Montgomery City/County EMA has been assigned to distribute antiviral drugs, personal protection equipment (N95 masks, etc.) and other ancillary medical supplies. A memorandum of understanding (MOU) is in place that guarantees the availability of trucks and drivers. Although the elements listed are not specifically address in the MOA, agreements are in place to support the intention of the MOA for emergency response and SNS activation.</p>

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Supporting Activity	Rating	Comments
Activation procedures		
24/7 availability		
Guaranteed number and type of delivery vehicles		
Guaranteed number of drivers		
Available communications equipment		
<p>Primary agency/Organization has been assigned to distribute antiviral drugs, personal protection equipment (N95 masks, etc.) and other ancillary medical supplies. A contract, memorandum of agreement (MOA) or other appropriate documentation is in place that guarantees the availability of the selected resource. Agreement should include but not be limited to:</p>		
Activation procedures		
24/7 availability		
Guaranteed number and type of delivery vehicles		
Guaranteed number of drivers		
Available communications equipment		
<p>Just in time training materials have been applied to the distribution functions:</p>	2	<p>Some but not all functions have been addressed by expansion of JAS documentation. Efforts should be placed at defining specific non-JAS training elements to guide staff in distributional elements as indicated.</p>
Chain of custody procedures		

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Supporting Activity	Rating	Comments
Routing		
Communication procedures		
Security procedures		
Activity Added by State		
Sub-objective B.5.3 – Ensure a safe and secure environment		
State-level Security Coordinator has been identified to coordinate overall security issues.	3	
State security support agencies have been identified and oriented to security issues/needs.	3	
Security plans are in place for RSS. The plan should include but not be limited to:	3	Security Plans are on record.
Written site security and vulnerability assessment		
Plans for interior and exterior security		
Number of officers and designated posts		
Need for physical barriers, lighting, etc...		
Plans for access control		
Plans for security communications		

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Supporting Activity	Rating	Comments
Plans for security breaches		
Security plans are in place for the escort of the delivery trucks to recipient locations.	3	
Security plans are in place for the recipient locations.	3	
Staff badging/credentialing system for all response personnel is in place.	3	
Activity Added by State		
Sub-objective B.5.4 – Administer drugs in a legal and ethical manner		
Plans are in place to administer antiviral drugs for treatment to priority groups when treatment of illness is indicated.		
Plans and protocols are in place for antiviral drugs that may need to be administered under Investigational New Drug (IND) or Emergency Use Authorization. Plans should include procedures for the receipt on the IND protocol consent forms to be received an		
Activity Added by State		
<i>Recover</i>		
Sub-objective B.5.5 – Monitor for adverse reactions to drugs		
Steps for utilizing the tracking system to track outcomes and adverse events following treatment with antiviral drugs is in place.		
Information systems are available that support monitoring of adverse reactions that comply with the Public Health Information Network functional requirements for Countermeasure and Response Administration.		
Activity Added by State		
<b>SUM OF RATING</b>	<b>68/78</b>	
<b>CORRESPONDING PERCENTAGE</b>	<b>87%</b>	
<b>ASSESSMENT</b>	<b>No Major Gaps</b>	<b>NOTE: Columns B and C are hidden</b>