

MOBILE COUNTY PUBLIC SCHOOLS
STUDENT HANDBOOK & CODE OF CONDUCT



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NOTE: Teachers must attempt to resolve Group A behaviors when it is appropriate before referral to the administrator for official disciplinary action.

The staff of the Division of Student Support Services shall be available for consultation on individual student problems as the need arises.

ADMINISTRATIVE DISCIPLINARY ACTION

Grades K-5:

1st Offense **MINIMUM:** Administrator/Student Conference
MAXIMUM: Suspension From School (3 days)

2nd Offense and **MINIMUM:** Administrator/Student/Parent/Guardian Conf.
Subsequent Offenses **MAXIMUM:** Suspension From School (5 days)

Grades 6-8:

1st Offense **MINIMUM:** Administrator/Student Conference
MAXIMUM: Suspension From School (3 days)

2nd Offense and **MINIMUM:** Administrator/Student/Parent/Guardian Conf.
Subsequent Offenses **MAXIMUM:** Suspension From School (10 days)

Grades 9-12: (Reflects Block Scheduling Days)

1st Offense **MINIMUM:** Administrator/Student Conference
MAXIMUM: Suspension From School (2 days)

2nd Offense and **MINIMUM:** Administrator/Student/Parent/Guardian Conf.
Subsequent Offenses **MAXIMUM:** Suspension From School (5 days)

GROUP B

GROUP B offenses are cumulative by group for each academic year. The words “2nd Offense and Subsequent Offenses” refer to and include all second or subsequent violations of any Group B offense. If the offense is committed by a special education student, please refer to the Special Education section before disciplining the student. If the offense is committed by a Section 504 eligible student, please refer to the 504 section before disciplining the student.

These acts of misconduct include those student behaviors which seriously disrupt the orderly educational process, in the classroom or other areas of school jurisdiction, such as the following:

1. Leaving the classroom or campus without permission.
2. Acts of minor physical aggression*
3. Truancy**
4. Class cutting, skipping
5. Act of willful disobedience
6. Possession and/or use of Electronic Communication Devices (pagers, cellular phones, etc.)
7. Possessing, selling, furnishing, giving away, distributing, transferring, or obtaining commercial fireworks
8. Possessing, selling, furnishing, giving away, distributing, transferring, or obtaining a realistic toy, replica, or look-a-like gun
9. Use of obscene/profane language - whether spoken, written or by gestures***
10. Possession and/or use of tobacco products****
11. Use of the Internet for other than approved academic reasons

12. Any other offense which the principal may deem reasonable to fall within this category of acts of misconduct.

The staff of the Division of Student Support Services shall be available for consultation on individual student problems as the need arises.

ADMINISTRATIVE DISCIPLINARY ACTION

- * The Conflict Management Program, sponsored by the Drug Free Schools Office, can be used as an alternative or in addition to other disciplinary action for offenses marked.

As defined by the Alabama Department of Education, Discipline Plan for Safe Schools (July 1995), "A fight is defined as any conduct falling within the Alabama Statutes defining assault, menacing and reckless endangerment, or criminal coercion." Refer to Group C Offenses for acts other than minor physical aggression.

- ** Principals shall suspend for truancy only after referral to the Attendance Officer and receipt of the written investigative report.
- *** Severe violations of obscene/profane language, directed toward a person may be coded as a C10 offense (disorderly conduct) resulting in more severe penalties.

**** Smoking and/or the use of tobacco products shall not be permitted on the grounds of any Mobile County School System property. This shall apply to system employees, students and the general public.

"Smoking" shall include carrying or holding a lighted pipe, cigar or cigarette of any kind, or any other smoking equipment, or lighting or emitting or exhaling the smoke of a pipe, cigar or cigarette of any kind.

"Tobacco product" shall include the use of any type of tobacco product. This includes chewing tobacco, snuff or any other tobacco product that is otherwise lit, chewed or placed in the mouth or nose.

The Tobacco Educational Component (CAPP) is a one session program that may be offered to students and their parents or guardians as an alternative or in addition to other administrative disciplinary action listed for a tobacco offense.

Grades K-5: 1st Offense	MINIMUM:	Administrator/Student Conference and Inform Parent or Guardian
	MAXIMUM:	Suspension From School (3 days)
2nd Offense and Subsequent Offenses	MINIMUM:	Administrator/Student/Parent/Guardian Conf.
	MAXIMUM:	Suspension From School (10 days)
Grades 6-8: 1st Offense	MINIMUM:	Administrator/Student Conference and Inform Parent or Guardian
	MAXIMUM:	Suspension From School (10 days)
2nd Offense and Subsequent Offenses	MINIMUM:	Administrator/Student/Parent/Guardian Conf.
	MAXIMUM:	Suspension From School (Long Term: 11 days to end of semester)

Grades 9-12: (Reflects Block Scheduling Days)

1st Offense	MINIMUM:	Administrator/Student Conference and Inform Parent or Guardian
	MAXIMUM:	Suspension From School (10 days)
2nd Offense and Subsequent Offenses	MINIMUM:	Administrator/Student/Parent/Guardian Conf.
	MAXIMUM:	Suspension From School (Long Term: 11 days to end of semester)

Principals are encouraged to contact the Division of Student Support Services, the Security Office, and/or the Drug Free Schools Office for other suggestions in conflict management.

Possession may be actual or constructive (not limited to the actual manual control upon or about the person), if student exercised some measure of dominion, knowledge of, or control over the contraband, either exclusively or in association with others.

GROUP C

GROUP C offenses are cumulative by group, for grades K-5, 6-8, 9-12. The words “2nd Offense and Subsequent Offenses” refer to and include all second or subsequent violations of any Group C offense, grades K-5, 6-8, 9-12. If the offense is committed by a special education student, please refer to the Special Education section before disciplining the student. If the offense is committed by a Section 504 eligible student, please refer to the 504 section before disciplining the student.

These acts of misconduct include those illegal student behaviors which most seriously disrupt the orderly educational process, in the classroom or other areas of school jurisdiction, and which may result in criminal prosecution. Principals shall immediately inform a Resource Officer about any violation listed below. A report shall be filed with the office of the Superintendent and Board of School Commissioners.

1. Arson
2. Theft of property
3. Receiving and concealing stolen property
4. Criminal mischief
5. Burglary
6. Unlawful breaking and entering a motor vehicle
7. Homicide
8. Assault, First Degree*
9. Assault, Second Degree*
10. Assault, Third Degree*
11. Menacing*
12. Reckless endangerment*
13. Harassment, including threats*
14. Disorderly conduct*
15. Robbery
16. Extortion
17. Trespassing
18. Bomb threat
19. Terrorist threat
20. Sexual battery**
21. Public lewdness
22. Indecent exposure