

Smoking and Tobacco Policy

As of May 29, 2018, Shelton State Community College is smoke-free and tobacco-free. “Smoking” includes inhaling, exhaling, burning, carrying, or possessing any lighted product, including cigarettes, cigars, pipe tobacco, or any other lit product. “Smoking” also includes the use of electronic cigarettes or similar devices. “Tobacco” includes smokeless tobacco, including, but not limited to, products known as dip, chew, snuff, or nus. All locations of Shelton State Community College are smoke-free and tobacco-free, including instructional sites, campuses, athletic facilities, grounds, parking lots, and vehicles owned, leased, or rented by the College. All College employees, students, visitors, vendors, and contractors are required to comply with this policy, which will remain in force at all times. Furthermore, this policy prohibits any smoke and/or tobacco-related advertising or sponsorship from appearing in any publication produced by the College or by any club, team, organization, or association authorized by Shelton State Community College.

Enforcement

The monitoring and enforcement of the smoke-free and tobacco-free policy are the responsibility of all Shelton State Community College employees and students. Each member should consistently and politely bring any infraction of this policy to the attention of the person or people observed violating the policy.

Visitors, contractors, and vendors should be reported to the department responsible for their presence on College property. Attempts should be made to remedy policy violations prior to contacting College security. Those individuals informed of the policy will be asked to discontinue the disallowed activity, and any failure by a visitor, contractor, or vendor to discontinue the disallowed activity after being requested to do so will result in the individual being escorted off the College premises by security. Vendors and contractors may be subject to action, up to and including the legal termination of a contract.

Disciplinary Actions for Students

Tickets will be issued by security personnel.

First offense: warning and/or reminder of policy and cessation resources available on the Smoke-free and Tobacco-free website

Second offense (and any offense thereafter): \$25 fine

Appeals should be submitted via the Citation Appeal Form for review by the Board of Review.

Disciplinary Actions for Employees

All Shelton State supervisors must inform subordinate employees of this policy and inform them that failure to comply can be grounds for disciplinary action. Employee infractions should be reported to the employee’s supervisor, department head, or the Office of Human Resources. Supervisors will utilize progressive discipline, beginning with a reminder of the policy and an offer of assistance with smoking or tobacco cessation resources.

First offense: warning and/or reminder of policy and cessation resources available on the Smoke-free and Tobacco-free website

Second offense (and any offense thereafter): \$25 fine

Third offense: Initiation of progressive discipline