



Alabama Women, Infant, and Children (WIC) Program
Dietitian
Eastbrook WIC Training Clinic Provider



Job Summary

This position serves as the WIC provider at the Eastbrook WIC Training Clinic, serving more than 1,200 WIC participants, and provides training to statewide WIC providers and clerks receiving training at the Eastbrook Training Clinic.

Job Details

- Full Time
- Location – Montgomery, AL
- Salary Range – \$43,351.20 - \$72,504.00

Education and Experience

- B.S. degree in Nutrition, Foods and Nutrition, Dietetics, or Community Nutrition from an accredited college or university
- Qualified applicants must be eligible for registration by the Academy of Nutrition and Dietetics and must attach their verification statement(s) to the application form. In addition, an application to obtain a license as a Dietitian/Nutritionist by the State of Alabama must be submitted to the State Board of Examiners for Dietetic/Nutrition practice before appointment
- Registration by the Academy of Nutrition and Dietetics and licensure by the Alabama Board of Examiners for Dietetic/Nutrition Practice must be attained during the probationary period in order to obtain permanent employment
- Experience with Microsoft applications such as Word, Microsoft Excel, etc. (required)
- WIC Nutrition Services, preferably in a clinic setting, and Crossroads Management Information System experience (preferred)

Job Responsibilities

- Communicates with supervisor, state staff, district and clinic staff, participants agencies, and other individuals/groups
- Monitors compliance to federal and state WIC Policies and Procedures using the WIC Coordinator's Monitoring Checklist at the Eastbrook WIC Training Clinic and private local agencies in the Montgomery area
- Documents appropriate information according to WIC policy and procedure so that WIC requirements are met
- Provides nutrition education to participants based on complete nutrition assessment consistent with the WIC Program policies and procedures
- Assists with special projects including, but not limited to, revision of the Nutrition Risk Criteria Manual
- Assists with training for providers and clerical staff statewide
- Supervises, guides, and monitors Breastfeeding Peer Counselor and provides assistance as needed

- Responds to emergency and disaster assignments when called to duty

To Apply:

- Go to <https://www.personnel.alabama.gov/Jobs>
- Enter “40660” in the “Filter by Job Title, Class, or Keyword” search box
- Click “apply online”
- Follow directions to set up an Online Employment System (OES) account, or login to an existing OES account
- Complete & submit online application

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