

**WOMEN'S HEALTH STEERING COMMITTEE
MEETING MINUTES
March 14, 2008**

The Office of Women's Health Steering Committee held its regular meeting at The RSA Tower, Board Room 1586 at the Alabama Department of Public Health in Montgomery, Alabama. The following were in attendance:

Attendance:

Mack Barnes	India Sachitano
Nancy Bishop	Elizabeth Taylor
Genece Blackmon	Marty Turnage
Kimberly Braxton-Lloyd	Sue Turner
Linda Burdette	Frances Kennamer
Margaret Findlay	Dr. Debra Hodges
Kathleen Obringer	Kajuandra Harris Huntley
JuaQula Madkin	Debra Griffin
Carol Kelley Nesbitt	Dechelle Merritt

Welcome/Call To Order

Kimberly Braxton Lloyd, Chairman, Office of Women's Health Steering Committee, called the meeting to order. Dr. Braxton Lloyd thanked everyone for attending the meeting and introduced Marty Turnage, Vice Chair of the OWH Steering Committee and asked for brief introductions from each attendee. Dr. Lloyd welcomed and announced the three new members, Linda Burdett, Stringfellow Memorial Hospital, who was appointed by the Hospital Association, Mandi Turner, Pharm. D., who was appointed by the Pharmacy Association, and India Sachitano, MS,RD,LD, who was appointed by the Dietetic Association.

Frances Kennamer, Director of Bureau of Professional and Support Services, welcomed the attendees and gave comments about the Office of Women's Health (OWH).

Minutes Review & Approval:

Kimberly Braxton Lloyd, Chairman, Office of Women's Health Steering Committee, allowed the committee to review the December 14, 2007, minutes. Dr. Braxton Lloyd stated that plans are being made for the minutes to be posted on the OWH website for public view. Dr. Braxton Lloyd noted that a correction needed to be made to the minutes in reference to the new drug for Osteoporosis. The committee approved the minutes with the corrections made under the OWH Activities section. Dr. Braxton Lloyd charged the new members and reminded old members of meeting requirements. New members were given the opportunity to sign up to serve on the Projects & Planning or the Resource and Development Workgroups. Old steering committee members were allowed to switch if they desire to. Dr. Braxton Lloyd stressed the importance of attendance to the OWH Steering Committee meetings and asked the members to post the dates on their calendar. Dr. Braxton Lloyd discussed the Tax exempt letter and indicated that each member was provided with the letter to assist with raising funds for the OWH. Dr. Braxton Lloyd discussed the activity report requirements and stated that as a result of the strategic plan, the activity report was one of the action items approved during the September 2007 meeting designed to increase the visibility of the OWH. The OWHSC members will commit to all three activity requirements and the Activity Report Forms are required to be submitted in December 2008.

OWH Activities

Frances Kennamer, Director of Bureau of Professional and Support Services, presented an update of the OWH activities on behalf of Jessica Hardy, Director of Office of Women's Health. Frances stated that the OWH Car tag has been submitted to the Department of Revenue for approval then discussed additional activities.

Dechelle Merritt, OWH Administrative Assistant, presented an update on the BodyWorks training.

Dechelle Merritt, OWH Administrative Assistant, stated that Julia Sosa was not able to be here today but that she was going to present a report on the Latino Project with Dr. Cherrington with UAB, indicating that work with the Latino population is still in progress and there are hopes to have data available at the next steering committee meeting.

Debbie Hodges, ADPH Center for Vital Statistics, presented an update on the Alabama Women's Health Fact Booklet. The committee was asked to decide what information they wanted included in the fact book and specify how they wanted to present the information to make it more meaningful.

Kimberly Braxton Lloyd, Chairman, Office of Women's Health Steering Committee, stated that Dr. Geraldine Allen, Troy University, was not able to be here today but that she was very involved with the Dallas County New Leaf Training. She was the keynote speaker where she presented "You are what you eat" with the group and sponsored lunch for their event.

Kajuandra Harris Huntley, Alabama Cooperative Extension System, provided an update on the partnership with the OWH to provide the New Leaf Trainings. In 2007 the New Leaf Program was She announced that ACES was awarded an international grant from Auburn University Alabama Cooperative Extension System to implement various programs throughout the state to include New Leaf, Bodyworks and Body N Soul.

Frances Kennamer, Director of Bureau of Professional and Support Services, announced that Dr. Linda Roussel, Chair of the OWH Projects and Planning Work Group could not be present but plans are underway for the 2008 New Leaf Training. The planning committee had their first conference call March 12 to discuss the plans for the training. Preliminary plans are being made and the training will be hosted by the University of South Alabama with the Cooperative Extension Systems providing the manuals. Tentative dates are being discussed and more information about the training will be provided once the date, cost and location of the training have been confirmed.

Roundtable Discussion

Dr. Kimberly Braxton Lloyd, facilitated the roundtable discussion. Dr. Barnes began with presenting the Resource and Development report. He stated that the committee discussed the New Leaf program serving as a maintenance program to encourage people to continue a healthy lifestyle. They also discussed the resubmission of the R13 to seek funds to help support the office. The committee suggested that if the car tag is approved the office could tie the promotion of the car tag in with the National Women's Health Week.

Juaqula Madkin, presented the Projects and Planning Workgroup report and discussed the Office of Women's Health Data Book. Suggestions were made to post the book on the website for professionals. The P&P workgroup discussed targeting radio stations, churches and hospitals to promote Women's Health Week and using the National OWH website that provides templates to help with promoting Women's Health Week. Dr. Braxton Lloyd indicated that if the group decides to sponsor a run the committee could promote with t-shirts. This could be a potential funding opportunity and would be a regional run. T-shirts could be available for a Mother or daughter and the event could be held the Saturday before Mother's Day.

Dr. Kimberly Braxton Lloyd, gave final remarks and thanked the committee for coming and encouraged them to attend the next OWH Steering Committee meeting on June 13, 2008. The meeting was adjourned.

**Next Meeting:
June 13, 2008**

Minutes Submitted by Dechelle Merritt
OWH Administrative Assistant

Kimberly Braxton Lloyd
Committee Chair

**WOMEN'S HEALTH STEERING COMMITTEE
MEETING MINUTES
June 13, 2008**

The Office of Women's Health Steering Committee held its regular meeting at The RSA Tower, Training Room 980 at the Alabama Department of Public Health in Montgomery, Alabama. The following were in attendance:

Attendance:

Nancy Bishop	Jane Robertson	Elana Parker
Kimberly Braxton-Lloyd	Thomas W. Robinson	Izza Afgan
Margaret Findlay	Linda Roussel	Gwendolyn Lipscomb
Juaqula Madkin	India Sachitano	Debra Hodges
Linda Mays	Elizabeth Taylor	Frances Kennamer
Carol Kelley Nesbitt	Marty Turnage	Jessica Hardy
Teri Walker	Sue Turner	Dechelle Merritt
Kathleen Obringer	Vvian Le	

Welcome/Call To Order

Kimberly Braxton Lloyd, Chairman, Office of Women's Health Steering Committee, welcomed everyone and asked for brief introductions from each attendee. Dr. Braxton Lloyd announced that Dr. Barnes no longer serves on the Office of Women's Health Steering Committee and she introduced the new members, Jane Robertson, appointed by the Hospital Association and Thomas Wilkes Robinson, M.D., appointed by the Medical Association.

Frances Kennamer, Director, Bureau of Professional and Support Services, greeted the committee members and stated that the Office of Women's Health has been in operation for six years. The office has some new activities and she is pleased that a large number of the members want to stay engaged with women's health issues and continue serving on the OWH Steering Committee even after their term has expired.

Minutes Review & Approval:

Kimberly Braxton Lloyd, Chairman, Office of Women's Health Steering Committee, discussed the extended version and the website version of the March 14 minutes and asked the committee members to review and make comments or suggestion. The minutes were reviewed and both sets were approved.

Margaret Findlay and Carol Kelly Nesbitt, Office of Women's Health Steering Committee members, presented the draft of the OWH data publication introduction. Ms. Nesbitt agreed to write the introduction of the book. She stated that the committee would need to review the publication and indicated that the reading level be considered. A question was posed if the publication would be linked to the website. The book is in the beginning stage of the development process. Jessica allowed the committee to present comments and concerns. Frances stated that the reading level was appropriate for programs and Gwen Lipscomb mentioned a companion fact sheet to cover the reading level for the general public and community. Debbie Hodges agreed that they could have a link on the website for professionals and lay people with health literacy levels available for each. An additional question regarding time frame was posed, but was not resolved.

OWH Activities

Kimberly Braxton Lloyd, Chairman, Office of Women's Health Steering Committee, discussed the development of a Women's Health data workgroup that would assist with internet and data. The committee was allowed to vote on the development of the Women's Health Data Workgroup. Debbie Hodges announced that although she is no longer with the ADPH Vital Statistics department she plans to continue her work with the development of the OWH data book. The members voted and agreed to develop the additional workgroup. Debbie Hodges introduced Izza Afgan with ADPH Vital stats and announced that they have joined the OWH Steering Committee and look forward to chairing the work group.

Kimberly Braxton Lloyd, Chairman, Office of Women's Health Steering Committee, proposed that the OWH offer a one on one orientation training for new members that missed the training held in January. Recommendations were made that the March meeting not be used to orientate new members. The law requires only four meetings. A question was posed if the orientation meeting could be attached to an existing meeting. It was noted that an orientation meeting before the regular OWH Steering Committee meeting had been tried in previous years but it didn't workout. However, it was discussed that a possible webinar could be considered. The committee members voted to have an additional orientation meeting for new members.

West Marcus, Foot Race Consultant, presented an overview of items required to plan a 5K Run/Walk. He distributed a handout and discussed the various components needed to have a successful event. Some of the areas he recommended to be pre-planned were the course, venue, date, sponsors, equipment, directors, publicity, printing of material, mail out, shirts, awards, and finish line/timing. Other topics of discussion included charging a fee for onsite vendors, securing insurance for the race, providing a kids area, EMS providing ambulance service and rental of a port ledge. Mr. Marcus stated that a successful event was considered to be one where the OWH would break even and from that the committee could look towards hosting another event the second year. Dr. Braxton Lloyd thanked Mr. Marcus for coming and sharing the information and assured him that the OWH Steering Committee would be in contact as they moved forward.

Roundtable Discussion

Dr. Kimberly Braxton Lloyd, facilitated the roundtable discussion. Dr. Braxton Lloyd asked for volunteers to work on the subcommittee workgroup to plan the 5K walk/Run. Juaqula Madkin, Beth Taylor, Linda Roussel, Katie Obringer, India Sachitano, and Marty Turnage volunteered to serve on the committee. Juaqula Madkin agreed to lead the 5K planning committee and send out e-mails updating the entire steering committee. Ms. Madkin suggested the development of an action plan for each member to talk to at least five sponsors such as girl scouts, fraternities, sororities and other organizations. Marty Turnage discussed Birmingham being listed as one of the least heart friendly cities and suggested it as the location for the 5K Walk/Run.

Sally Palmer, Director, ADPH Health Marketing Division, presented marketing ideas to the committee for the Healthy Women Car Tag. She suggested the committee target prominent OBGYN offices, women health clinic, fitness centers, churches and talk shows. Linda Mays announced that the director of ABC 3340 is allowing her to create and run Public Service Announcements for the Healthy Women Car tag. There was a discussion about the use of billboards strategically placed in Mobile and Birmingham and the possibility of giving special recognition to potential sponsors. Danny Doyle, ADPH Marketing Division, discussed the color green and how it relates to the women's health "Go Green" car tag poster. Jennifer Sumner, ADPH Marketing Division, displayed the OWH webpage and discussed its use in promoting the OWH Car Tag and stated that she would begin the search for available domain names that would allow people to go directly to the OWH Car Tag webpage.

Jessica Hardy, Director, Office of Women's Health, distributed the Health for Women magazine and discussed the development of the Healthy Women's Network (HWN). She indicated that individuals have the options of purchasing a car tag or joining the HWN. Individuals that join the network would receive a free 12 month subscription to *Health for Women magazine*, the OWH biannual newsletter the *Women's Health Exchange*, notification of women's health events and free health information. Jessica also discussed the creation of a webpage map that could link individuals from various areas across the state to their local OWH Car Tag coordinator, if they have questions pertaining to the car tag. Jessica presented the OWH Car Tag and stated that the posters will be mailed to all of the county health departments. She asked members to post the OWH car tag posters at their local Department of Motor Vehicle office and stated that the OWH will continue to develop printed materials to help get the word out. Dr. Braxton Lloyd mentioned the use of ACES agents or students to assist with the coverage and distribution of the OWH car tag.

Dr. Kimberly Braxton Lloyd, asked the committee if there were any additional announcements. She thanked everyone for attending and the meeting was adjourned.

**Next Meeting:
September 12, 2008**

Minutes Submitted by Dechelle Merritt
OWH Administrative Assistant

Kimberly Braxton Lloyd
Committee Chair

**WOMEN’S HEALTH STEERING COMMITTEE
MEETING MINUTES
September 12, 2008**

The Office of Women’s Health Steering Committee held its regular meeting at The RSA Tower, Training Room 980 at the Alabama Department of Public Health in Montgomery, Alabama. The following were in attendance:

Attendance:

Nancy Bishop	Jane Robertson	Elana Parker
Kimberly Braxton-Lloyd	Thomas W. Robinson	Izza Afgan
Margaret Findlay	Linda Roussel	Gwendolyn Lipscomb
Juaqula Madkin	India Sachitano	Debra Hodges
Linda Mays	Elizabeth Taylor	Frances Kennamer
Carol Kelley Nesbitt	Marty Turnage	Jessica Hardy
Teri Walker	Sue Turner	Dechelle Merritt
Kathleen Obringer	Vvian Le	

Sign in sheet is attached.

Welcome/Call To Order

Kimberly Braxton Lloyd, Chairman, Office of Women’s Health Steering Committee, greeted everyone and welcomed the new members and brief introductions were made. Dr. Braxton Lloyd announced that Frances Kennamer, Director of the Bureau of Professional and Support Services expressed her appreciation for their support of the Office of Women’s Health and that she would be joining the meeting later.

Minutes Review & Approval:

Kimberly Braxton Lloyd, Chairman, Office of Women’s Health Steering Committee, led the committee in a discussion of the June 13 minutes. Dr. Braxton-Lloyd stated that the minutes would be posted on the web. A motion was made to approve the minutes.

OWH Activities

Jessica Hardy, Director, Office of Women’s, announced that the plans are underway for the 5k Run/Walk in efforts increase the awareness and visibility of the OWH. She also announced that Nan Priest, CEO of St. Vincent’s Hospital and member of the OWH steering committee has offered two locations for the 5K run/walk in addition to sponsorship of the event if the committee decides to select St. Vincent’s as the location.

Juaqula Madkin, Office of Women’s Health Steering Committee, led the committee in the discussion about the plans of the 5 K Run/Walk. She provided a handout to the committee outlining her work on the 5k Run/Walk plans. Ms. Madkin announced the 5K Run/Walk will be held in early May and she has been working with Nan Priest to secure the location at St. Vincent’s Hospital in Birmingham, AL to host the event. Ms. Madkin also indicated that she checked with Regency Park but there was a cost involved. The 119 location or the downtown locations are the two sites that the committee can choose from. Jessica suggested the committee choose the location that would provide the most exposure. Ms. Madkin stated that she is working to develop a sponsorship packet that would list sponsorship, booth space, and T-shirt information. Dr. Braxton Lloyd agreed to draft a letter for the sponsorship packets. Marty Turnage suggested contacting the Mayor for support due to Birmingham being listed as one of the unhealthiest cities and suggestions were made about providing participants with certificate of appreciation signed by the Governor or State health Officer or medals. Cheerleading squads were suggested for the run to encourage runners and walker along the trail and could represent the younger demographics involved. Beth Taylor provided a handout with t-shirt information and Marty Turnage displayed a t-shirt and a sample application that she received from a previous race and Ms. Turnage stressed the importance of having adequate water for the event. Ms. Madkin stated that a conference call will be scheduled to continue the plans of the 5 K Run/Walk. The committee decided on the name of the event as “Healthy Women’s 5 K Run/Walk on the Move to Improve Women’s Health 2009”

Linda Mays, ABC News 33/40, announced the development of the OWH Car Tag public service announcement with thanks to Don Ward ABC 3340 who has been very supportive of women's health and who was instrumental in the development of the PSA. The PSA included a diverse group of women and runs for 30 and 15 seconds and began airing on ?????. Committee members were provided with copies of the PSA on DVD. Suggestions were made to promote the PSA at public malls and doctor's office. Ms. Mays stated that the PSA provides a human element and someone the women can identify with.

Dr. Kimberly Braxton Lloyd, announced Dr. Allen's suggestion of having a Nursing Update to help increase the visibility of the OWH Car Tag. A copy of the announcement was provided to the committee members for review and the committee was asked to make comments or suggestions about possible changes. A suggestion was made about including the CEU grantors name and the amount of CEU's that would be awarded. The Nursing Update is scheduled for November 22 from 8:00 to 4: 30 and 7.5 CEU's will be provided and participants will be allowed to register early. Topics presented will include legal issues, female sexual dysfunction, medication updates, women with disabilities and osteoporosis. Jessica indicated that she would be attending the Alabama State Nurses Association (ASNA) meeting on October 18 and she plans to distribute the Nursing Update cards then. Dr. Braxton Lloyd also discussed distributing the nursing update cards at upcoming health fairs.

Debra Hodges, Director, ADPH Research Unit, presented the draft form of the OWH publication. She discussed putting the publication in the format of a table tent for individuals that don't have access to a Power Point. Dr. Hodges asked for individuals to contribute topic information based on their areas of expertise. Jill Plum agreed to provide information on heart disease, Jessica suggested mental health issues be included and the table of contents and a suggestion was made to include the leading causes of death for women. Dr. Hodges stated that the introduction was complete and the next step is 2009 as the target publication year.

Dr. Braxton Lloyd, displayed the Health Challenge initiative as an example and discussed the possibility of putting the New Leaf training program on a classroom course on the web using blackboard. Educational seminars for participants to view lectures on line would be available and blogs could be included. The logistics would have to be worked out because ADPH does not support blackboard. This would be a continuous program and would reduce cost for the New Leaf training. The committee will continue to discuss this possibility.

Dr. Kimberly Braxton Lloyd, announced the end of the year meeting on December 12. A mid conference call will be scheduled and contact information will be circulated to the members. Dr. Braxton Lloyd and Jessica Hardy thanked everyone for attending and the meeting was adjourned.

**Next Meeting:
December 12, 2008**

Minutes Submitted by Dechelle Merritt
OWH Administrative Assistant

Kimberly Braxton Lloyd
Committee Chair

**WOMEN'S HEALTH STEERING COMMITTEE
MEETING MINUTES
December 12, 2008**

The Office of Women's Health Steering Committee held its regular meeting in The RSA Tower, Board Room 1586 at the Alabama Department of Public Health in Montgomery, Alabama. The following were in attendance:

Attendance:

Kathryn Allen	Kathleen Obringer
Nancy Bishop	Teri Walker
Kelly Bownes	Jane Robertson
Kimberly Braxton Lloyd	Linda Roussel
Debra Hodges	Sue Turner
Juaquala Madkin	Monique Wilson
Linda Forney for Tom Miller	Louise Jones (left after opening)
Carol Kelley Nesbitt	Frances Kennamer
Jessica Hardy	Dechelle Merritt

Welcome/Call To Order

Frances Kennamer, ADPH Bureau of Professional and Support Services Director, greeted the Office of Women's Health Steering Committee members and welcomed everyone. She thanked the members for their attendance and announced that they would not follow the order of the agenda but they would adjust the order of activities as members arrived. Dr. Baxton Lloyd acknowledged Louise Jones, Executive Director for the Pharmacy Association who introduced Kathryn Allen, new appointee to the Office of Women's Health Steering Committee for the Pharmacy Association. Photos were taken and Ms. Jones excused herself from the rest of the meeting.

Minutes Review & Approval:

Kimberly Braxton Lloyd, Chairman, Office of Women's Health Steering Committee, allowed the committee to review the September 13, 2008 minutes. A motion was made to approve the minutes and the minutes were approved.

OWH Activities

Jessica Hardy, Director, Office of Women's Health, led the committee in a discussion about the plans for the 2009 Nursing Update. Jessica explained that the 2009 Nursing Update would target Registered Nurses and LPNs. The proposed location for the event is Samford University and April 2009 is the projected month. Nancy Bishop and Katherine Allen agreed to join the existing Nursing Update Planning Committee. The OWH Steering Committee discussed possibly offering pharmacy CEUs. Recommendations were made to offer the same topics that were covered during the 2008 Nursing Update and include additional topics for Pharmacist. Katherine Allen agreed to contact Susan Alverson at Samford University to seek approval for CEUs. A suggestion was made to schedule a conference call in January 2009 to discuss plans for the event. Linda Roussel agreed to check on other competing state nursing events. Other suggestions made were to include nutrition as a topic for future updates, specifically with obesity being a major issue for women in Alabama. The topics could focus on specific diseases with an interdisciplinary approach.

Minutes Review & Approval:

Kimberly Braxton Lloyd, Chairman, Office of Women's Health Steering Committee, announced that an article was published by the Alabama Pharmacy Association highlighting the Office of Women's Health Healthy Women Car Tag. The article featured Pharmacists that serve on the Office of Women's Health Steering Committee. Dr. Braxton Lloyd encouraged the committee to contact their specific associations and request to get on the agenda

to promote the Healthy Women Car Tag. Dr. Debra Hodges also mentioned targeting smaller news papers to promote the Healthy Women Car Tag. She noted that the Daily Mountain Eagle published an article linking women to the Office of Women's Health website to get answers to questions they have about women's health issues and providing them information about the Healthy Women Car Tag.

Kimberly Braxton Lloyd, Chairman, Office of Women's Health Steering Committee, reported that during the OWH mid meeting conference call the committee discussed having fund raisers for the Healthy Women Car Tag initiatives. She discussed that Auburn School of Pharmacy sponsored a healthy fitness challenge "Eat Less and Feed More". Teams received gold, silver and bronze prizes. Money could be raised through these types of events and students can be encouraged to align fundraising with their professional goals. Dr. Braxton Lloyd discussed using black board as a tool for the New Leaf training. She noted that the New Leaf program could possibly be offered as an online course. The steering committee discussed having a silent auction in April 2009 in conjunction with the Nursing Update. A suggestion was made that vendors could be invited at a listed fee. Vendors such as Books-A-Million could be solicited to sponsor gifts. Jessica asked for a volunteer to coordinate having each member contact vendors to get items for the auction. Debbie Hodges recommended online bidding and she also agreed to work on that piece. A mid meeting conference call will be schedule to further discuss the event.

Monique Wilson, American heart Association, presented an overview of the plans for the 2009 Go Red for Women event. She announced that the kickoff and reception for the Go Red for Women Event will be held at 12 noon on Thursday, February 5, 2009 at the Alabama State Capitol Building Auditorium in Montgomery, Alabama. Special guests will include State Senator Vivian Figures, Dr. Wayne Crawford and a cardiovascular disease survivor. The event will be sponsored by the Alabama Department of Public Health's offices of Minority Health and Women's Health and Cardiovascular Health program; the American Heart Association/American Stroke Association Greater Southeast Affiliate; Baptist Health and Jackson Hospital. Teas and symposiums will be held across the state empowering women to embrace the awareness in their congregations. The Aid to Inmate Mothers organization will be presented heart health information at the Montgomery Women's Facility on February 19, 2009.

Juaquala Madkin, Office of Women's Health Steering Committee, provided an update on the Office of Women's Health 5K Run and 1 Mile Mother Daughter Walk. She noted that the event is scheduled May 9, 2209 at the St. Vincent's One Nineteen Wellness Center and the 1 Mile Mother Daughter Walk will be held at the outside track at the Wellness Center. Jessica Hardy will meet with Mandy Cox from St. Vincent's Wellness Center to discuss plans for the run. Juaquala noted that Terri Walker will serve as the point of contact for the committee as plans are being made. She reported that the sponsorship letter has been approved but the sponsorship packet needs to be reviewed before it can be distributed. The OWH Steering Committee is currently seeking vendors. Jessica will send the sponsorship packet information to the OWH Steering Committee once it has been approved. To promote the 5K Run, Jessica suggested that the Office of Women's Health have a booth at the race with information about the run. The Mother Daughter 1 Mile Walk and the National Women's Health Week have been added to the Birmingham Convention Centers calendar of events site. A group of volunteer Girl Scouts will assist with organizing the event and a letter will be sent to the Mayor.

Debra Hodges, Director, ADPH Research Unit, presented an overview of the development of the OWH Health Data Publication. She noted that she received input from three of the committee members for slides to include in the publication. She also indicated that Dr. Miller suggested using only ten leading causes of death to eliminate overlapping and that the publication should include speaker's notes for individuals that want to use it as a teaching tool. The subcommittee agreed to meet to finalize the publication. To be more cost effect, Sue Turner recommended that they produce a brochure that individuals can download and she agreed to prepare a mock copy of the brochure.

Jessica Hardy, Director, Office of Women's Health Director, reported on the progress of the New Leaf program in various counties. She presented a handout of a map to provide the committee with a visual of the number of counties where New Leaf has expanded. She also announced that there will be a New Leaf training following today's Steering Committee meeting with the Montgomery Community Wellness Coalition.

Dr. Kimberly Braxton Lloyd, reminded the committee of the work that still needed to be done before the March 2009 meeting. She encouraged participants to stay engaged and Dr. Braxton Lloyd and Jessica Hardy thanked everyone for attending and the meeting was adjourned.

**Next Meeting:
March 13, 2009**