



## WANTED: Accounting Majors for Auditor Internships with the Alabama Department of Public Health Office of Program Integrity

**Location:** Montgomery, AL

Internships will be based at our central office in the RSA Tower in Montgomery.

**Paid or Unpaid Internship:** Paid

- a. Step 10 = Under 30 semester hours: \$14.05
- b. Step 12 = 30 to 59 semester hours: \$14.75
- c. Step 14 = 60 to 89 semester hours: \$15.50
- d. Step 16 = 90 and over semester hours: \$16.29

\*ADPH offers both paid and unpaid "credit-only" internships.

ADPH determines the pay rate based on semester hours completed per Class: 11917 State Intern, Grade 5057

**Desired Education Level/Degree Concentration:**

Sophomore, Junior, or Senior in good standing at a four-year, accredited college or university, with a declared major in accounting, and having completed Intermediate Accounting.

**Brief description of company/organization/division/agency mission, goals, and activities:** The Alabama Department of Public Health (ADPH) is the primary state health agency for the state of Alabama. The mission of the ADPH is to promote, protect, and improve the health of Alabama.

The primary mission of the Office of Program Integrity is to assist managers and administrators in effectively discharging their duties by reviewing activities and functions within the Department and providing reports, comments, and

recommendations on the activities reviewed. The primary objective of audits, reviews, and other non-audit services performed by the Office of Program Integrity is to promote adequate controls at reasonable costs. In carrying out this responsibility, Program Integrity will examine and assess the adequacy and effectiveness of the Department's system of internal control, as well as the quality of performance with which responsibilities are carried out.

**Scope of Work/Responsibilities of Intern:** The intern will assist with a wide range of duties, including assisting in planning audits, participating in fieldwork, documenting reviews, testing inventory, evaluating internal controls, preparing workpapers to support audit findings, drafting audit reports, and recommending corrective actions following OPI's reporting standards, plus much, much more!

**Desired Education Level:**

- Education Qualifications: Must have a 3.0 or higher GPA. Be an Accounting major with multiple accounting classes.
- Desirable: Proficiency in Microsoft Excel.

**How to Apply:** Interested students should submit a cover letter, resume, transcript, application, and letter of good standing to Mrs. Crystal Taylor, Workforce Development Program Coordinator, Alabama Department of Public Health, [Crystal.Taylor@adph.state.al.us](mailto:Crystal.Taylor@adph.state.al.us), (334) 206-5284.