

**Immunization Division
Call for Proposals
Frequently Asked Questions (FAQs)**

Q. When will applicants be notified of their proposal status and grants awarded?

A. Applicants will be notified of their status by May 31, 2021 with grants starting July 1, 2021.

Q. What is the amount per vendor that can be awarded?

A. \$100,000 to \$250,000. Renewable status will be reviewed annually with additional details to come.

Q. Can these COVID-19 supplement funds be used retroactively?

A. Yes, the funds may be used back to activities conducted since July 1, 2020.

Q. When is the deadline to submit proposals?

A. The original date of February 12, 2021 has been extended to March 31, 2021.

Q. Will you review proposals as they are submitted or will review start only after March 31st?

A. Proposals will be reviewed as received until funding is depleted.

Q. What federal agency is this funding associated with?

A. Centers for Disease Control and Prevention (CDC) National Center for Immunization and Respiratory Diseases (NCIRD) has awarded funding from the Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (P.L. 116-260)

Q. What liability is involved in this vaccination effort? Is there a legal liability to the clinic and its provers for reactions or side effects of the vaccines? If not, what federal and/or state law ensures the protection of providers in any potential litigation arising from the administration of these vaccines?

A. ADPH are a regulatory and compliance agency. Providers are responsible for their own liability issues. Please consult your legal professional.

Q. Can you explain what is meant by budgets should be based on activities completed only? What about the staff that are needed to implement the activities? Is in-kind support to be shown?

A. We encourage funding based on performance measures and completion, **not salaries, fringe benefits, indirect costs, and travel**. This information should be costed out in your deliverables when completing the budget. We do not allow provisions for in-kind support.

Example: Hosting vaccine clinic (deliverable)

Performance Measure: Vaccinated 100 homeless individuals at XYZ Church of Christ

Invoice:

1 Nurse: \$9.00/hr * 10 hours= \$90

Supplies (gauze, band aids, etc.)= \$50

Tent = \$30

Total: \$170

Q. I would like to submit a proposal to administer the vaccine. Does this funding allow for vaccine administration?

A. This funding is intended to support continuous monitoring and examine opportunities to improve performance and implementation of activities, engaging in additional partnerships, an implementing and evaluating new strategies to reach affected populations (such as those who may be vaccine hesitant, those who are racial and ethnic or other minority groups, etc.). You can submit a proposal for funding in one of the following ways:

1. Supporting education, promotion, and outreach (no vaccine administration),
2. Enroll as a COVID provider (separate process and must be completed to receive funding for vaccine administration). You can also find this information at <https://www.alabamapublichealth.gov/immunization/covid-vaccine-administration.html#enroll>, or
3. Partner with an entity that is a current COVID provider (highly encouraged).

Q. What materials, in Spanish, regarding COVID vaccination are currently available, if any? And if there are, where, and how can we secure them?

A. You can request funds to print your own materials or, if funded, we can work with you to provide materials in Spanish as needed.

Q. Can we budget for vehicle rentals?

A. Yes, you are authorized to rent or lease mobile units.

Q. If purchasing a mobile medical vehicle, can we include a portion of that cost in the proposal with matching funds listed as well?

A. Pending approval, this is an allowable expense.

Q. Is a Dun and Bradstreet number (DUNS) and Federal Tax ID number required?

A. Yes, both are required and should be provided on the Cover Sheet upon submission. The template for the Cover Sheet can be found through the following link under the **Submission Requirements** section <https://www.alabamapublichealth.gov/immunization/call-for-proposals.html>

Q. Are we required to complete ALL activities listed?

A. A minimum of **three** (sub activities) is required. Those activities should be provided in the **Scope of Work and Activities** section of your submission.

Q. Would partnering with a hospital in administering the vaccine disqualify us for approval to this grant?

A. This is encouraged. Please ensure it is a hospital that is (a) currently enrolled as a COVID provider or (b) plans to enroll as a provider. Information on how to become a provider can be found in the following link at <https://www.alabamapublichealth.gov/immunization/covid-vaccine-administration.html#enroll>.

Q. Other than the vaccines themselves, exactly what supplies (refrigeration, kits, etc.) are needed and what does the ADPH provide? Do the vaccines come in kits and if so, what is provided in each kit, or alternatively, what other supplies, along with the vaccines are provided by the pharmaceutical companies?

A. This information is provided to enrolled COVID Vaccine Providers. Information on how to become a provider can be found in the following link at <https://www.alabamapublichealth.gov/immunization/covid-vaccine-administration.html#enroll>

Q. Is there training available through ADPH for employees and/or providers in terms of how to administer the vaccines, possible reactions/ complications, etc.?

A. This information is provided to enrolled COVID Vaccine Providers. Information on how to become a provider can be found in the following link at <https://www.alabamapublichealth.gov/immunization/covid-vaccine-administration.html#enroll>

Q. Is there a budget template available to follow to assist in submission?

A. No, we currently do not have budget template to follow. We suggest using an excel spreadsheet to outline activities and budgets.