COVID-19 School Contact Tracing Log

- ➢ Use this log to capture information pertaining to a student or school staff that was in close contact with a confirmed or potential COVID-19 case.
- ➢ Close contact is defined as being within 6 feet of a COVID-19 case for 15 minutes or longer in the two days prior to illness onset.
- ➢ Close contacts should remain at home to quarantine until test results are known.
- ➢ All close contacts should practice social distancing, wear masks/face coverings, and frequently wash hands.

_____   ___/___/_____
Name of Student or Staff   **Date of Birth**

_____
If Student, Name of Parent/Guardian or Proxy

_____   _____
Phone # of Staff, or Parent/Guardian or Proxy   **Alternate Phone # of Staff, or Parent/Guardian or Proxy**

Close Contact Name	DOB	Grade/Classroom	Phone # of Staff, or Parent/Guardian or Proxy	Alternate Phone # of Staff, or Patent/Guardian or Proxy